

August 7, 2024

ProCaps Laboratories 430 Parkson Road Henderson, NV 89011

Dear State Rapid Response Team,

This letter is being issued in accordance with the Worker Adjustment and Retraining Notification (WARN) Act, 29 U.S.C. § 2101 et seq., to notify you that ProCaps Laboratories will be eliminating its second shift Manufacturing Operations to streamline efficiencies and resources in our manufacturing practices and consolidate to one daytime shift. The planned action is expected to be permanent for the foreseeable future.

The expected date of the employment separation notification is August 7, 2024, and it is expected that the layoff will result in the separation of 72 employees. These employees do not have bumping rights. These employees will continue to receive their full base pay through October 6, 2024 (60 days from notification) unless they have applied to and are selected to fill a day shift open requisition. All other affected employees will be terminated from employment effective October 6, 2024.



ProCaps Laboratories

^{*} Attached is Exhibit A - Table of Positions being eliminated

2ND SHIFT OPERATIONS	
2ND SHIFT ROLE	QUANTITY
PRODUCTION MANAGER	1
PRODUCTION SUPERVISOR	2
DISPENSE / BLEND OPERATORS	6
ENCAPSULATION TECHNICAL LEAD	1
BOSCH SET UP OPERATOR	0
BOSCH OPERATOR OR ASSISTANT	5
ELANCO OPERATOR	4
MATERIAL HANDLER	1
PACKAGING TECHNICAL LEAD	1
PACKAGING OPERATOR	27
SOFTGEL SUPERVISOR	1
SOFTGEL TECHNICAL LEAD	1
SOFTGEL OPERATOR	3
SOFTGEL INSPECTOR	5
QUALITY ASSURANCE SUPERVISOR	1
QUALITY ASSURANCE LEAD	1
QUALITY ASSURANCE AUDITOR	6
QUALITY CONTROL LEAD	1
QUALITY CONTROL ANALYST	4
QUALITY CONTROL ANALYTICAL CHEMIST	1
TOTAL	72