



WORK SEARCH RECORD

Date _____

Claimant ID _____

Name _____

List all the employers and labor unions that you have contacted each week while claiming unemployment benefits

You may be asked to send this record to the Telephone Claims Center for evaluation. **Remember**, you must contact several different employers each week in person unless otherwise instructed. **Your work search is subject to verification.**

Failure to provide your work search records when requested may result in a denial of benefits.

Approved methods of contact are: **T** = Telephone, **P** = Person, **R** = Resume, **I** = Internet

Date	Employer's name, contact name & title	Employer Address & Phone number or website address	Type of work	Method/Results

<p>For Official Use Only</p> <p>_____ Work search verified</p> <p>_____ Work search inadequate</p> <p>_____ Dpt Rep</p>
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