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STATE OF NEVADA



LOUISE HELTON, CHAIR
REBECCA HAMPTON
MARY HAUSCH
NICOLE HUDSON
CHRISTA MIKE

EST. 1989

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
EMPLOYMENT SECURITY DIVISION
500 E. THIRD STREET
CARSON CITY, NEVADA 89713-0001

**BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED
HOMEMAKER**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **June 05, 2023 3:00 p.m. Video Conference Board Meeting Minutes**

Video Conference Locations: **WISS Workforce Innovation Support Services**
State of Nevada Department of Employment,
Training and Rehabilitation, Carson City NV, 89701

1. Roll Call and Confirmation of Quorum

Those present in Las Vegas were:

Louise Helton, (Board Member)

Mary Hausch, (Board Member)

Not Present: Nicole Hudson and Rebecca Saint Peter

Help of Southern Nevada: Madelyn Oropreza

Those present in Ely were:

Christa Mike, (Board Member)

Those present TMCC were:

Chad Venters

Those present Community Chest were:

Erik Schoen and Kallie Day

Those present DETR Workforce Innovation Support Services:

Samantha Hill-Cruz, Paulina Adrian, and Kimberly Jadidi

Quorum was established by Louise Helton

2. First Public Comment

Chair Helton Read the required verbiage for Public Comment. No public comments were presented.

3. Introduction to the New DETR-WISS ESD Program Specialist II

Paulina Adrian was introduced as the new Program Specialist for the Displaced Homemaker program.

4. Roll Call and Confirmation of quorum of Board Members

Ms. Adrian confirmed Quorum.

5. Confirmation of Posting

Chair Helton confirmed the minutes were posted according to open meeting laws.

6. Review Written Comments

No public comments/No written comments.

7. Adoption of Agenda

Adoption of Agenda was voted consensus.

8. Approval of March 6, 2023 Meeting Minutes

The Board motioned to approve the March 6, 2023 meeting minutes.

9. Discussion Face-to-Face

Chair Helton asked if there was anything anyone would like to include onto the Face-to-Face meeting Agenda for September 8th in Northern Nevada.

Board Member Mary Hausch asked if there was anything happening at the legislature that we need to know about and if it needs to be added onto the September agenda.

Chair Helton suggested we could ask and see how many years or money has been raised. She also added that they have helped thousands of people.

WISS Manager Samantha Hill-Cruz suggested that at the Face-to-Face meeting we can do what we did in the past and break off into groups. Programs and Boards meet and DETR staff go between both meetings to hear discussion.

HELP Staff Madelyn Oropeza asked if we would be getting an invitation for the Face-to-Face meeting.

WISS Manager Samantha Hill-Cruz wanted to make sure programs were aware that the programs need to pay their own way, if line item in budget, to the meeting in Northern Nevada for the Face-to-Face meeting as the board members trips are paid for by the DH program. We will need to know who will be traveling since we pay and arrange travel ahead of time.

10. Chair to appoint Special Committee

Chair Helton appointed a special committee to assist with the communication plan for DH and the centers. Chair Helton was hoping that was something Nicole could help with, and asked Mary to assist. Mary asked what it involved, and Chair Helton responded with she believes they are trying to come up with a communication plan to do outreach so that they aren't just going around. They are hoping to attract new people that they haven't served yet.

11. Discussion of DH 30+ Celebration Date

Chair Helton with the DH Celebration different entities involved considering we only meet 4 times a year, we are considering pushing out to 2025. We want to do it during legislative session depending on who the Governor is with all other things and who we can get to do the resolution with.

12. Status of 2023 Request for Proposal (RFP)

DETR Manager Samantha Hill-Cruz

The RFP was successful with familiar applicants to the next year program. Details further coming.

13. Review DETR Financial Report

Chair Helton requesting Board members review DETR FM report.

14. Displaced Homemaker Program Grantee Report:

15. Truckee Meadows Community College (TMCC)

Chad Venters has 3-6 DH participants from past quarter. All of them have been receiving resume evaluations, job hunt analysis, and Microsoft office tutorial training where needed. One participant graduated out to a position, the second one went through a CNA program that was funded through Sandy Grant, and the third one graduated from college.

16. HELP of Southern Nevada

Madelyn Oropeza is happy to report that HELP has enrolled 150 individuals into the DH program, and they have exceeded expectations in their goals to continue enrolling. From July of last year till now, 162 had enrolled, but have 150 participants as of right now. The good thing is that 83 participants from the program attained employment and 15 are enrolled into training. Because of the training, HELP was able

to get the employment piece of that with good income at \$20.00/hr. average pay which is good. Piggy backing on what Chad Venters had mentioned about Sandy Grant, HELP has joined forces with the Sandy Grant Project. Madelyn has recently finished training so she can collaborate with them so they can receive funding or vice versa. This is all in hopes to get individuals employed.

17. Community Chest

Erik Schoen mentioned Summer Programs are in full swim and as we know ECE capacity or summer space is in demand, and they are taking twice as many if they have slots.

Kallie Day This time of year they combine H&R WIOA programs that really work well for them. Community Chest is also running out of WIOA MONEY, which is a great problem to have. Contracts are ending at the end of this month. CC currently has kids in WEX and enrolled 18 new OSI adult ER clients but none of those are DH. CC is currently having a hard time enrolling anyone in DH which typically they don't. They think this is due to the lack of childcare, low UI rates, mental health needs and barriers. But really, they think that their clients don't understand the eligibility form. CC has been thinking a lot about this going into the next year as in how they are going to ask questions for future supplemental information. Kallie strongly believes that they do have DH clients who aren't identified on the eligibility form. Kallie would like to meet with Paulina Adrian and Samantha Hill-Cruz and get some feedback on the eligibility form. CC had a DH client that they hadn't served in a year. This DH client was in a training she did not complete due to CC helping her obtain employment at \$22.00-\$25.00/hr. A year went by, and the client completed her training, and her case manager is now helping her obtain employment. This was a fun and exciting experience for her case manager. This has helped CC build good relationships with clients.

18. Suggested agenda Item for Next Meeting

Chair Helton asked if there was anything we would like to add to the agenda for the next meeting.

- **TMCC Staff Chad Venters** mentioned some confusion during the last quarter regarding the date the report needed to be submitted. Chad asked Samantha if she was going to send invites when we needed to submit the next quarterly report.
- **DETR Manager Samantha Hill-Cruz** reminded everyone that in the last four years the Request for Proposal (RFP) went to BOE late and that the last four years has been late by a month. The new RFP will be on time, or we can do a retro back to the regular due dates. The correct due dates will be sent out and will have a close out for contracts and the next 4 years.
- **HELP Staff Madelyn Oropeza** asked if there could be revisions on one of the forms for the quarterly report. This form will be looked over at the Face-to-Face meeting.

19. Second Public Comment

Chair Helton read the required verbiage. No comments were presented.

20. Adjournment

Board Member Hausch and **Chair Helton** supported motion to Adjourn.

Paulina Adrian

Paulina Adrian, ESD Program Specialist II

A handwritten signature in cursive script, appearing to read "Louise Helton".

Louise Helton, Chairperson
Board of Education and Counseling of Displaced Homemakers