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**KRISTINE NELSON**  
Administrator

**STATE OF NEVADA**



**NICOLE HUDSON, CHAIR**  
**LOUISE HELTON**  
**MARY HAUSCH**  
**CHRISTA MIKE**

**EST. 1989**

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION**  
**EMPLOYMENT SECURITY DIVISION**  
**500 E. THIRD STREET**  
**CARSON CITY, NEVADA 89713-0001**

**BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED  
HOMEMAKER**

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **Friday, September 8, 2023, 1:30 p.m. Face to Face with Video Conference**  
**Board Meeting Minutes**

Video Conference Locations: **WISS Workforce Innovation Support Services**  
**State of Nevada Department of Employment,**  
**Training and Rehabilitation, Carson City NV, 89701**

## 1. Roll Call and Confirmation of Quorum

### Those present via video conference in Las Vegas were:

Mary Hausch, (Board Member)  
Nicole Hudson, (Board Member)

### Not present were:

Christa Mike, (Board Member)

### Those present at TMCC were:

Louise Helton (DH Chair)  
Chad Venters; TMCC Educational Partnership Programs Coordinator  
Sidney Sullivan; TMCC Program Director

### HELP of Southern Nevada:

Christina Sewell; Workforce Service Programs  
Madelyn Oropeza;

### Community Chest:

Erik Schoen; **Chief Executive Officer**  
Shaunte Ibarra; Case Management Director

### DETR/WISS:

Samantha Hill-Cruz; Program Manager  
Paulina Adrian; Program Coordinator  
Kimberly Jadidi; Program Coordinator

## 2. First Public Comment

Chair Helton Read the required verbiage for Public Comment. No public comments were presented.

## 3. Roll Call and Confirmation of quorum of Board Members

Ms. Adrian confirmed Quorum.

## 4. Confirmation of Posting

Ms. Adrian confirmed the minutes were posted according to open meeting laws.

## 5. Adoption of Agenda

Adoption of Agenda was voted consensus.

Motion: Mary Hausch

Second Motion: Louise Helton

## 6. Approval of June 5, 2023, Meeting Minutes

The Board motioned to approve the June 5, 2023, meeting minutes.

Motion: Mary Hausch

Second Motion: Louise Helton

**7. Discussion of DH Forms:**

Form 501 Quarterly Report and Participant Exit Survey Chair Helton asked Samantha Hill-Cruz to give a review of these forms. Ms.Hill-Cruz commented on what they would like to have the Program staff discuss these in their meeting and bring it to the next meeting for discussion review and approval. Chair Helton remarked they will use that as an action item on the agenda. Agenda item for December meeting.

**8. Review DETR Financial Report:**

Ms. Adrian stated she sent the Quarterly Reports to FM from HELP of Southern Nevada, Community Chest, and TMCC, although she has not received them back yet. Ms. Adrian stated once she gets them back, she will e-mail them for review.

**9. Program Status Reviews:**

Chair Helton asked each of the program members if they had any concerns or funding issues, to make it through the year? All members replied, "no concerns at this moment". Chair Helton said they will bring it up again in the next meeting. Agenda item for December meeting.

**10. Displaced Homemaker Program Grantee Report:**

**11. Erik Schoen, Community Chest** began by saying that the report is in two parts.

1st. They are restoring a historic Building in Hawthorne for the DH program among others. In addition, he stated that they received money to expand early child education capacity in Virginia City. He mentioned that perhaps in the next year or so they'll be able to double that. Also a few months ago he highlighted in the newspaper that Nevada is 50th out of all the states, for early childhood education capacity, which puts a strain on families. **Shaunte Ibarra, Community Chest** talked about how this last year they have struggled with enrollment and those that need services. But with their new grant they should be getting more enrollment they are also partnering with other programs within the agency to do more screening. commented that the agency is continuing to grow and move forward and is partnering with other programs within the agency to do more screening. Shaunte stated that they had great success last quarter with an individual who came back that was DH and had taken a year pause from school, went back, and finished all in about a week all on their own. They contacted their case manager, and said they were done. This individual got a job offer from a HVAC program in Hawthorne.

Afterwards Chair Helton asked everyone if they had any questions for Erik, no comments were given. Chair Helton asked about the new building in Hawthorne and what the plan is, and if it would be ready by this time next year and if services would be available by then. Or is it going to be a multi? Mr. Shoen responded that probably it will be about a year and a half. As there's a lot of work to do and want to do it in stages. The 1<sup>st</sup> stage would be early childhood development, with some case management. Chair Helton replied they have done some marketing and were concerned that it won't have Hawthorne's phone numbers on them. Mr. Shoen replied in a year in a half. Chair Helton told the panel to keep that in mind.

**Samantha Hill-Cruz** asked Mr. Shoen about the new Hawthorne building being in the unfunded DH program area. Ms. Cruz asked if Community Health Chest would be bidding on that program in the future? Mr. Shoen replied "yes they will be bidding".

**Christina Sewell; Help** reported she will cover the agency part first, then Madelyn will come in and cover the workforce services. The age program specifically but the agency is continuing to grow. They are looking forward to embedding the workforce services program into the housing model, which is housing first. This does not account for everyone that we house for 6 to 12 months, without giving them rent as an account for the families. They have adult and family housing programs sometimes over a thousand individuals on any given night in Southern Nevada. There are additional funds out there that they will be seeking to improve the services they offer and support. This provides individuals with clothing and transportation to help them become self-sufficient. **Madelyn Oropeza; HELP** reported that with the new funding came the ability to hire two more people for their program. Last year HELP had no problem meeting numbers and exceeding enrollment as well as utilizing all the DETR money they received. HELP is happy to announce that this year they are granting more training dollars in other programming. They also have foundation dollars and MGM dollars to help provide support services. This will help with any barriers that their clients are having. As of right now they have 3 staff covering Las Vegas. They have one at the EmployNV Career Hub in North Las Vegas, one in Maryland Parkway, and a new staff member who will be working with the Displaced Homemaker program from their main office. The new staff member will be working with the housing program and has already enrolled 7 new clients. Madelyn also has another staff member working part-time in Mesquite and she will be helping with the Displaced Homemaker program. This individual is very involved in the community and is very well known as she does a lot of outreach. Madelyn is looking forward to meeting their numbers again and as of the beginning of the year they have already enrolled 28 clients. These individuals have successfully finished training and started working successfully at a high rate, mostly everything was in CDL. CDL is needed at the time. HELP is looking forward to doing their best.

**Sidney Sullivan; TMCC** reported that they are in the 3<sup>rd</sup> week of classes this semester and it doesn't seem to be slowing down, as before about the 2<sup>nd</sup> week it starts slowing down. Sidney thanked Chad for managing all the programs. He's been a great success. Chad Venters reported commented that they have had 3 individuals graduate out of the program, with one graduating into education. They also had 5 active displaced homemakers and one additional who was able to be brought in by the wraparound services of educational partnership. Chad mentioned he has been going out to various community agencies to speak with them. They have new marketing materials to hand out.

Chair Helton mentioned that with any organization you always grow more with change.

## **12. Chair Election:**

Nicole Hudson was nominated and voted in as the new Displaced Homemaker Chair. Mary Hausch motioned, and CH Louise made motion to second approval.

## **13. Suggested Agenda Items for Next Meeting December 4, 2023:**

Chair Helton mentioned that that they found out they got overlooked for travel dollars for the board budget. And she wanted to make a note that they should mention something and act as a recommendation or resolution. And that it be brought up to the higher ups that they want to make sure the travel budget is always there. It was not done at program level it was the state level. Samantha Cruz-Hill asked Paulina if she could email the program forms to the board members for review and added they now have a Spanish form and changes on the English form.

**14. Second Public Comment:**

Chair Helton Read the required verbiage for Public Comment. No public comments were presented.

**15. Adjournment**

**Board Member Hausch** and **Chair Helton** supported the motion to Adjourn.

Paulina Adrian, ESD Program Specialist II



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Nicole Hudson, Chairperson



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Board of Education and Counseling of Displaced Homemakers

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