**Steve Sisolak**

Governor

**Elisa Cafferata**

Director

**Lynda Parven**

Administrator

**STATE OF NEVADA**

 **Louise Helton, Chair**

**Rebecca Hampton**

**Mary Hausch**

**Nicole Hudson**

**Christa Mike**

**EST. 1989**

**Department of Employment, Training and Rehabilitation**

**EMPLOYMENT SECURITY DIVISION**

**500 E. Third Street**

**Carson City, Nevada 89713-0001**

Department of Employment, Training, and Rehabilitation

BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS

NOTICE OF PUBLIC MEETING

The Board for the Education and Counseling of Displaced Homemakers will conduct a quarterly meeting on Monday, December 7, 2021 commenting at 3:00 PM.

**TELECONFERENCE ONLY**

**In accordance with Governor Sisolak’s Declaration of Emergency Directive 006, Section 1, there will be no physical location designated for this meeting.**

1. **Call to Order and Welcome** (3:10PM)
2. **Public Comment:** None present
3. **Confirmation of Posting**: Ms. Carmona, confirmed proper notice was provided for this meeting pursuant to Nevada’s Open Meeting Law, NRS 241.020 and confirmation of posting was received.
4. **Open Meeting Compliance**: Ms. Carmona confirmed proper notice was provided per NRS 241.020.
5. **Review Written Comments**: Ms. Carmona advised that no written comments were received for this meeting.
6. **Roll Call and Confirmation of Quorum of Board Members**: Ms. Carmona confirmed Quorum met.
   * Calling in from the Las Vegas:
     + **Louise Helton** (*Chair*)
     + **Mary Hausch** (*Board Member*)
     + **Nicole Hudson** (*Board Member*)
     + **Rebecca Hampton** (*Board Member*) ABSENT
     + Odalys Carmona, WISS ESD Program Specialist II
     + Denise Gee – HELP of Southern Nevada
     + Madelyn Oropeza – HELP of Southern Nevada
     + Fuilala Riley – President/CEO HELP of Southern Nevada
   * Calling in from Reno:
     + Camille Vega Truckee Meadows Community College
     + Erik Schoen – Community Chest
   * Calling in from Ely:
     + **Christa Mike** (*Board Member*)
7. DETR Update: Kara Abe, ESD Program Specialist II/WISS

Ms. Abe was not present but wanted to remind the Board Members and Providers of the following:

* + Include Excel document with the RFR submission to ensure accuracy for approval.
  + Quarterly reports are due no later than 30 days after the end of each quarter:

QTR 1: August, September, October Due Date: November 30th

QTR 2: November, December, January Due Date: March 2nd

QTR 3: February, March, April Due Date: May 30th

QTR 4: May, June, July Due Date: August 30th

1. **Election of DH Board Chair for 3-year term**

Nicole Hudson nominated Louise Helton.

* + MOTION to name Louise Helton, Chair for 3-year term:
  + FIRST: Nicole Hudson
  + SECOND: Rebecca Hampton
  + All in Favor – None opposed

1. **Adoption of Agenda:** Adoption of Agenda as presented
   * **MOTION** to approve December 6, 2021 agenda
   * **FIRST**: Nicole Hudson
   * **SECOND:** Christa Mike
   * All in favor – None opposed
2. **Approval of September 7, 2021 Meeting Minutes**
   * **MOTION** to approve September 7, 2021 meeting minutes
   * **FIRST:** Nicole Hudson
   * **SECOND:** Christa Mike
   * **All in favor** – None opposed
3. **Approval of 2022 Board Meeting Dates and Face-to-Face**
   * March 7, 2022
   * June 6, 2022
   * September 5, 2022 Holiday- Date changed to September 6, 2022 Board Meeting and Face-to-Face in Las Vegas
   * December 7, 2022 – Date changed to December 5, 2022
   * **MOTION** to approve meeting dates with corrected dates
   * **FIRST:** Nicole Hudson
   * **SECOND:** Christa Mike
   * **All in favor –** None opposed
4. **Approval of Strategic Plan**
   * DH Board By-Laws **TABLED FOR MARCH 7, 2022 MEETING**
   * DH Centers’ Verification Form
   * DH Form 501 Quarterly Report
   * DH Form 502 Request for Reimbursement
   * **MOTION** approve as presented and table DH Board By-Laws for the March 7, 2022 meeting.
   * **FIRST:** Nicole Hudson
   * **SECOND:** Christa Mike
   * **All in favor -** None opposed
5. **Renaming the DH Board**

Odalys Carmona advised the Board and Centers’ to start brainstorming to rename the DH Board. The name is no longer appropriate. This will require a Bill Draft Request (BDR). Please submit suggestions to Odalys.

1. **Review DETR Financial Report**: Louise Helton accepted as presented.
2. **Displaced Homemaker Program Grantee Report:**
3. Truckee Meadows Community College – Camille Vega: Camille Vega thanked the Board. The people that are coming to TMCC have graduated from high school and are seeking services. Some are waiting for UI benefits to end. Childcare has been an issue for those trying to find employment. Most have said that they do not have or cannot find childcare.
4. Partnership with Eric Hennessey is going strong. The SNAP program includes childcare. A symposium to be able to support more families. More programs for youth and family members. TMCC has made a contact with WIC and will be meeting with them shortly.
5. Help of Southern Nevada – Ms. Riley reported that in addition to the DH Program 1st Quarter Narrative Summary listed in our report,
   * On page 31, we list a client that started his own Dog Grooming Business. We listed his wage $7.50 per hour, but it does not include the tips he receives or his wage would be higher.
   * We were pleased to be able to begin spending training dollars for our DH clients due to a DETR Training Grant we received for $100,000.
   * We are now offering in-person employment readiness and retention workshops in all of our locations; WLM location behind Texas Station in North Las Vegas, Mesquite, and Clark County Library across from our main office on Flamingo. We offer virtual classes and program orientations as well. In addition, we offer WIOA Youth One Stop Delivery System services in these locations and on the Flamingo Campus and Shannon West Homeless Youth Center.
   * Staff have been attending various job fairs and community events to promote the program and on site barrier removal services to include the upcoming Governor Sisolak’s Job Fest on Tuesday, December 7th.
   * HELP’s Holiday Programs are in full swing with our Thanksgiving turkey & food distribution completed. Due to the generosity of the community, 2200 bags of food and 700 turkeys were distributes, along with each family receiving $100 Albertson’s food card.
   * We are in our 5th day of 12 for our Toy Drive, and we already have 17 trucks (semi-trailers) of toys, 2, 394 bikes and $64, 250 in gift cards. In addition, our DH clients will be recipients of a donation of Albertson’s Food Cards.
   * Last, but not least-I spent a day last week in Mesquite to help our staff person Linda, promote the DH Program. We had meetings with the PACT Drug Court, STEAM Center/George Gault, Safe Nest, Police Department/Women’s Violence and the Mesa View Hospital.
   * Madelyn’s Report-I personally have built collaboration that assist mostly Hispanic clients. Our demographics have changed to include more Hispanic enrollments. Things that have been done include having a table at the Mexican Consulate and talking to students in the ESL classes. It has become a need to translate DH forms and materials in Spanish to assist existing clients and future clients.
6. Community Chest – Erik Schoen: Erik Schoen reported the exponential increase we are seeing in demand for services across all of the different services we offer. With this increased need, we are seeing less follow-through in training from the DH clients who are primarily victims of domestic violence. We think this is due to short-term life needs taking priority over the training. We are looking at different strategies for helping to support these folks, including starting a domestic violence support group for the DH clients so that they have a positive social support group.
   * Early childhood education
   * Domestic Violence
7. **Suggested Agenda Items for Next Meeting:** Louise Helton –
   * Strategic Plan By-laws
   * Draft letter to invite Ex-Facto members
8. **Second Public Comment:** No public comments: *Chair may limit public comment to 5 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on this agenda as an action item.*
9. **Adjournment**:

**Motion to adjourn**

* + **FIRST**: Nicole Hudson
* **SECOND**: Mary Hausch
* **None Opposed.** Meeting adjourned at 4:18 PM.

|  |
| --- |
|  |
| Odalys Carmona, ESD Program Specialist II |
|  |
| Louise Helton, Chairperson |
| Board for the Education and Counseling of Displaced Homemakers |