

WIOA Workgroup - Policy

Wednesday, April 1, 2015, 9:00AM – 10:00AM
DETR/WISS Office – 1923 North Carson Street, Carson City

Meeting Minutes

I. Welcome and Introductions-

Members Present:

Grant Nielson - Department of Employment, Training and Rehabilitation - WISS
Brad Deeds - Department of Education
Lori Wilson - Department of Welfare and Social Services
Shelley Hendren - Bureau of Vocational Rehabilitation
Jaime Cruz - Workforce Connections
Emilio Pias - Workforce Connections

Also Present -

Sandra Chamberlain - Welfare Project Management
Angelina Lynch - DETR - WISS

II. Review minutes of last meeting - Grant Nielson asked if any improvements or additions to previous minutes. No comments were made, minutes were approved.

III. Status on Release of NPRM

- a. The NPRM was originally scheduled to be released on 03/23/15. Now we are being told it would be out mid-April. It is our understanding that the need for review in the individual legal departments in each agency was delaying the release.
- b. Shelley Hendren added that the oversight agency for Vocational Rehab is advising that the deadline for them will not change, and must be submitted by the deadline as their funding depends on the submission of a state plan.
- c. It was agreed that the first plan of action may be to submit a compliance plan. It may also end up being a compliance/ strategic plan, but the consensus seems to be it will need to be compliance, with the hope of getting some strategic policies in place.

IV. Existing policy review status

- a. Barriers -The amount of time that will be needed to review each member's policies in order to identify cross-overs and overlaps was not realistic due to individual workloads. The need to develop a more streamlined process was identified. It was also agreed upon that the lack of governmental guidance on the incoming methodology, how data will be distributed, and what potential gaps we can expect is going to hamper how quickly and efficiently we can put our plan in place. It was also noted that the differences in performance measures need to be considered. The need to have productive meetings and not to meet just because it was a requirement was agreed on by all.
- b. Strategies - The suggestion that the workgroup may want to pair off and those groups can then identify any overlaps within that pairing, then come together and work as a group to identify any gaps in overall policy. Work together in pairs to determine the language for the MOU's and possibly create a template on the local level.

- c. Overlaps - During the discussion, it was generally agreed that some of the areas we will have overlaps in will include data access and data reporting, not to mention fiscal responsibilities.

V. Discussion of the role of Sandra Chamberlin-

- Sandra was introduced as a project manager from Welfare Project Management, and is also a member of the large group, the WIOA Plan Committee and a member of the individual work groups.
- Sandra advised she is hoping to provide some project management skills and structure for the group, as well as possibly identify milestones that would help us determine and track the progress of the implementation of WIOA for the state in order to achieve the ultimate goal of having a plan submission before March, 2016. She also hopes to identify if there's group dependencies and facilitate a comprehensive plan to determine how we share resources, data, how we communicate, and how we refer to one another and each other's programs.

VI. Recommendations/ deliverables-

- Angelina is to be gatekeeper of incoming information from the group and will compile and forward pertinent information via Sharepoint.
- Shelley Hendren volunteered to submit her agency's current MOU's for review as this may help with the format and language. Grant Nielson to provide MOU's that are relevant to common systems and data sharing. It was agreed to concentrate on the 6 partners and develop a common MOU for the group.
- Grant stated would like to present these as a WIOA Partners Operational agreement, a possible mid-level MOU. Brad Deeds thought that we are all one entity, should not be an issue with any other committee or work group. We will advise the larger group of status and progress at the next meeting, in absence of guidelines.
- Sandra Chamberlin wanted to note that she has developed a tentative schedule, with the March 3, 2016 deadline in mind, that will incorporate sections from each of the workgroups into the master plan allowing for the draft to be reviewed in a 20 day timeframe. Once this comes back, would have 20 dates to update and then 10 days for final approval. This would allow for guidance to come out in mid-October, finalization would be in early to mid-December. Grant also stated that we will need to make allowances for approval at the State Workforce Development board. All agreed that may need to allow additional timeframe for approval through the various boards and committees.
- Emilio Pias to email a link from the webinar from the Department of Labor that explained the key elements of WIOA implementation for all to review.

Next Meeting

May 6, 2015 10:00 AM at 1923 North Carson Street, Carson City, Nevada with constituents in Las Vegas available via teleconference.

VII. Adjournment