



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Aerospace and Defense Sector Council
Friday, November 21, 2014
2:00 p.m.**

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A-C
Las Vegas, NV

Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Conference Room
Carson City, NV

Nevada JobConnect
Reno Town Mall Conference Room
4001 South Virginia Street
Reno, NV 89502

Council Members Present: James Callahan, Kenneth Thompson, Dr. Lila Glaser, Jim New, Tim McAllister, Russell Carlson, Greg Stanley, Reza Karamooz.

Council Members Absent: Dr. Kenneth Witcher (excused), Michael Bradshaw (excused), Nancy Wong, Thomas Wilczek, Dr. Bobby McMasters, Dr. James Kuzma, Commissioner Clifford Cichowlaz, Shelley Hartmann, Keith Hansen, Edvin Mirzakhani, Dr. Jeff Thompson, Morgan Bunker.

Ex-officio Members Present: Will Lockheart

Ex-officio Members Absent: John Torres, Lisa Myers

DETR WSU Staff Present: Earl McDowell, De Salazar, Coralie Peterson

Others Present: Christopher Robison, (DETR, Research and Analysis Bureau), Judy Turgiss (Nevada Workforce Development Center), Alex Kyser (Department of Education), Joanne Leming (Aviation Institute of Maintenance), Mike Maier (Research Resource Group).

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members.....Dr. Kenneth Witcher, Chair
Governor’s Workforce Investment Board, Aerospace and Defense Sector Council

Earl McDowell, Deputy Administrator of DETR’s Workforce Solutions Unit stated that the Chair of this Council, Dr. Kenneth Witcher and the Vice-Chair, James Callahan were unable to attend this meeting, he would serve as Chair in their behalf. He called the meeting to order at 2:00 p.m. and welcomed everyone and thanked them for attending this meeting. He then asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll Call and Establishment of a Quorum.....Coralie Peterson, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Coralie Peterson called roll and informed the Chair that a quorum was not present.

- III. Verification of Posting Coralie Peterson

Mr. McDowell asked Ms. Peterson to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Peterson verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session**Earl McDowell
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. McDowell announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, he moved to the next agenda item.

- V. **For Possible Action** – Approval of the August 15, 2014 Meeting
Minutes.....Dr. Kenneth Witcher

Due to the lack of a quorum, Mr. McDowell tabled this item, and then proceeded to the next agenda item.

- VI. **Presentation** – Update on the In-Demand Occupations Training.....John Thurman, CEO
Nevadaworks

Brett Miller, Manager
Strategic Planning and Analysis, Workforce Connections

Mr. McDowell invited Lisa Myers to provide a presentation on the in-demand occupations training for **Nevadaworks**. By way of a Power Point presentation, Ms. Myers explained that in the last 12 months, they had spent nearly \$33,000.00 in training in the Aerospace and Defense Sector and have trained 9 clients.

The greatest expense was for pilot training, and 2 of the pilots trained have attained jobs.

Ms. Myers stated that a few clients were attending online classes at the Unmanned Vehicle University, and they have just received news that the owner of this school passed away, and the training has ceased and they will be pursuing refunds.

Mr. McDowell asked about cost of pilot training and Ms. Myers responded that this was approximately \$12,000.00-\$15,000.00; however, Mr. Karamooz clarified that this would be a private pilot license, and a typical regional commercial license would probably be closer to \$250,000.00 and would require 500 applied hours.

Mr. Karamooz asked Ms. Myers how many students were affected by the loss of training at the Unmanned Vehicle University and she estimated 4 participants. Hearing no further comments, Mr. McDowell thanked her for the information and then invited Brett Miller to provide an update on in-demand occupations training provided by Workforce Connections.

Brett Miller explained that **Workforce Connections** is the local workforce investment board for southern Nevada who administers WIA funds for training and employment services, from a network of service providers contracted from the Eligible Provider List through an RFP (Request for Proposal) process.

Workforce Connections provides employment training for in-demand occupations. If there is demand for an occupation, they can provide training, and hopefully the participant will choose employment in that area, although he stressed that the program is client-driven.

Mr. Miller estimated that 30% of typical participants need little assistance, perhaps help in their job search, or may need supportive services, such as work boots or bus passes. 70% of the participants need more assistance, which can include short-term classroom or on the job training. He added that short-term training is defined as a year or less, with a cost of \$10,000.00 or less, and must lead to an industry-recognized certification.

He went on to explain that due to the high employment demands in southern Nevada, they could not use the same training policies as northern Nevada, and noted that in 2014, they found employment for 2,300 individuals, but approximately 60,000 to 70,000 are still unemployed in the Las Vegas area. Placement rate is typically 70-80% (occupational skills training) and 90-95% (on-the-job training).

Strategies used by Workforce Connections to support the industry sectors include:

- Local Employer Advisory Panel – provides feedback on what is needed by employers (for example, soft skills, such as personal appearance or interview techniques)
- Sector-specific RFP’s – effective way to focus a provider to a particular sector
- STEM Workshops – One Stop Career Centers provide STEM workshops to expose participants to new technology (for example, robotics)

Mr. Miller provided reports that showed training provided and employment by sector. He then was asked and answered questions from the sector council members about workforce training. When he concluded his presentation, Mr. McDowell thanked both Nevadaworks and Workforce Connections for the information they provided and moved to the next agenda item.

VII. **Discussion/Possible Action** – Approval of the Aerospace and Defense Sector Council Summit.....Earl McDowell

Mr. McDowell suggested tabling this item to be addressed in the next full sector council meeting .

VIII. **Discussion** – Working Group Reports.....Earl McDowell

Mr. McDowell asked for any comments from the Working Groups. Mr. Karamooz noted the Aviation Pro Live trade show event, scheduled for March 10th and 11th at the Las Vegas Convention Center. He mentioned that AIM Las Vegas will have a Nevada Booth and a room available for seminars, and provides opportunity for a greater presence in the state.

IX. **Discussion** – Creating a Strategic Message – Plan Language Statement about Senate Bill 385.....Earl McDowell

Mr. McDowell asked for comments on Senate Bill 385. Reza Karamooz explained that SB 385 provides qualified companies (in aircraft maintenance) a tax abatement. He said that economic impact studies have shown a *net tax gain* in the first year, through an estimated 450-1,350 new high-paying aircraft maintenance jobs. Currently, Mr. Karamooz said, Nevada is 1 of the 7 states that do not offer the tax abatement, so aircraft is routinely sent to other states for maintenance, causing a loss of income/ jobs in the state. When he concluded his comments, Mr. McDowell suggested that this subject be mentioned by the Chair in his quarterly report to the Governor’s Workforce Investment Board to gain their support.

X. **Discussion** – New Business and Future Agenda Items.....Earl McDowell

Suggestions for new business and future agenda items included:

- Presentation - Pathways to Aviation Foundation Initiative – Greg Stanley
- Overview of SB 385 – Economic Impact Study – Reza Karamooz
- Approval of the Aerospace and Defense Sector Council Summit – Dr. Kenneth Witcher
- Overview of Data for UAV Coding – Bob Potts
- Update on the Pilot Program – Earl McDowell

Vice-Chair James Callahan joined the meeting at this juncture and requested that a discussion of the economic impact of the SB 385 be added as an agenda item for the next sector council meeting. Mr. McDowell asked for further suggestions to be any further suggestions to be forwarded to the Workforce Solutions Unit and moved to the next agenda item.

XI. The next meeting will be held on Friday, January 9, 2015 at 10:00 a.m.....Earl McDowell

XII. **Second Public Comment Session**Earl McDowell

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. McDowell announced the Second Public Comment Session and invited members of the public to speak.

- Joanne Leming, Assistant Director for AIM Las Vegas commented on their difficulty in applying for WIA funds with timeline/costs to help students with costs in certification examinations when students end 2 year schooling. She also commented on successful composite training hosted, and looked forward to future events with them as well as working with the sector council.
- Mike Maier, Executive IT Management Consultant, Readiness Resource Group commented on Bob Potts Research Data and questioned how NAICS codes matched to Mr. Miller’s information. He added that there is a need to better understand the resource pipeline and actual demand for UAV. Mr. McDowell thanked him for the suggestion, and said that an overview from Mr. Potts can be added as an agenda for the next sector council meeting, as well as an update on their pilot program.

XIII. Adjournment.....Earl McDowell

Mr. McDowell adjourned the meeting at 2:56 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken

upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
AEROSPACE AND DEFENSE SECTOR COUNCIL

Dr. Kenneth Witcher (Chair), James Callahan (Vice Chair), Michael Bradshaw, Nancy Wong, Kenneth Thompson, Dr. Lila Glaser, Jim New, Thomas Wilczek, Dr. Bobby McMasters, Dr. James Kuzma, Tim McAllister, Commissioner Clifford Cichowlaz, Shelley Hartmann, Russell Carlson, Keith Hansen, Edvin Mirzakhanian, Greg Stanley, Dr. Jeff Thompson, Morgan Bunker, and Reza Karamooz

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, November 20, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.

This meeting was recorded. If you would like to obtain the full recording, please contact the Workforce Solutions Unit at 702-486-0523.