



**GOVERNOR’S WORKFORCE INVESTMENT BOARD**

500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

**MEETING MINUTES**

**Governor’s Workforce Investment Board (GWIB)  
Health Care and Medical Services Sector Council  
Subcommittee Chairpersons Planning Meeting  
Thursday, May 8, 2014  
8:30 a.m.**

*Some members of the Council may have attended the meeting and provided testimony through a simultaneous videoconference and teleconference and other persons may observed the meeting conducted at the following locations listed below:*

**Place of Meeting:** **Nevada System of Higher Education**  
4300 South Maryland Parkway, Board Room 102  
Las Vegas, NV

**Department of Employment, Training & Rehabilitation**  
Bureau of Vocational Rehabilitation  
1325 Corporate Boulevard, Large Conference Room  
Reno, NV

**Council Members Present:** Dr. Marcia Turner, Debra Scott, Larry Matheis, Randi Hunewill

**Council Members Absent:** Bill Welch (excused), Dr. John Packham (excused)

**DETR WSU Staff Present:** Ansara Martino, Earl McDowell, De Salazar

**Others Present:** Jody Gallilan, UNLV (Continuing Education), Maggie Carlton

*\*Please note that all attendees may not be listed above*

I. Welcome, Introductions and New Members.....Dr. Marcia Turner, Chair  
GWIB Health Care and Medical Services Sector Council

Due to technological issues with the videoconferencing equipment, the Chair of this Council, Dr. Marcia Turner, called the meeting to order at 8:35 a.m., and welcomed everyone and thanked them for attending this meeting. She then asked Ansara Martino, Grants and Policy Analyst for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum ..... Ansara Martino, Grants and Policy Analyst  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ansara Martino called roll and informed the Chair that a quorum was present.

III. Verification of Posting ..... Ansara Martino

Dr. Marcia Turner asked for Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** .....Dr. Marcia Turner  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Turner announced the First Public Comment Session and invited members of the public to speak. Hearing no comments, she proceeded to Item V.

V. **For Possible Action** – Approval of the February 24, 2014 Meeting Minutes .....Dr. Marcia Turner

Dr. Turner asked for the approval of the February 24, 2014 Meeting Minutes. A motion was made by Larry Matheis and seconded by Debra Scott. All were in favor, none were opposed. The motion was carried unanimously.

VI. **For Possible Action** – General Discussion Regarding Subcommittee Administration, Meetings and Full Sector Council Mission, Scope and Initiatives .....Dr. Marcia Turner

Dr. Turner commented that she wanted to give a general overview of issues and wanted to ask for the subcommittee council members chairs to provide their input on those issues. She also stated that as Frank Woodbeck has stepped down from his position as Director, she asked Dennis Perea, Interim Director for DETR to speak to the full sector council meeting for the purpose of reiterating his view of their charge and what should be considered the boundaries for their scope of activities. She mentioned that Frank Woodbeck commented previously that the industry sector councils exist to provide industry intelligence on highest demand and priorities within each sector to inform DETR’s operational, policy or funding decisions. Addressing actual health care job postings, Dr. Turner went on to comment that Vance Farrow will provide information directly from human resources managers. Larry Matheis suggested that speaking with managed care organizations, who actually hire a contractor, as well as the primary care advisory council, since they actually post jobs, could serve as a valuable resource and provide actual input about jobs, and Debra Scott suggested including speaking with state personnel, which Dr. Turner agreed would be helpful in their further discussion.

Dr. Turner went on to state that Amber Joiner, a key staffer for Mike Willden of DHHS, or his designee, would like to join as an ex-officio member to this subcommittee, and Larry Matheis agreed, stating that coordinating with DHHS will be key in dealing with the effects on workforce of the implementation of the ACA and any related changes to Medicaid.

Dr. Turner went on to comment that there are extensive mental health discussions going on in the State of Nevada regarding access to care, and many committees are looking at needs/opportunity assessments. A consistent theme in those discussions has been having well trained providers across the board, clearly indicating a work force issue. She went on to talk about a possible proposal for a legislative change for licensure (certification) involving health professionals to support children with autism, which was mentioned in a recent legislative hearing, and she would like to see if DETR can assist fund the cost of the certification if this change takes place.

One final item Dr. Turner mentioned was adding the medical residency and the expansion of medical education (GME and UME) to the sector council's list of objectives. Dr. Turner concluded this agenda item by suggesting that members encourage recruitment for sector council membership to make sure that representatives from the right entities are included, and provide the prospective member's names to DETR, who serves as the appointing authority for members to the sector councils. She then proceeded to agenda Item VII.

VII. **For Possible Action** – Discussion on the Status of Individual Subcommittee Activities.....  
.....Dr. Marcia Turner

- Education/Training Subcommittee.....Ms. Randi Hunewill, Chair

Dr. Turner asked Randi Hunewill for her comments on activities of the Education/Training Subcommittee. Ms. Hunewill mentioned she has been working with Darragh Huggins to update the NCIS website, and is researching the cost of additional marketing and applications for the system as well. In addition, she stated has been working with Andrea Frejas to get the first mailing of Dr. John Packham's healthcare book out to Nevada high schools. She also stated she has been working with Doug Van Aman on a cross-analysis of the inventory list to determine gaps, and working with Dr. Packham to ensure that his subcommittee gets accurate data. She commented further that the objectives for the Education/Training subcommittee have been updated, and she would like to add another objective about workplace readiness/career readiness skills/employability skills, which was stressed as a high priority at the recent Healthcare Summit. She concluded her comments by mentioning creating a document regarding stackable credentials, which has been assigned to Dr. Castro. Dr. Turner thanked Ms. Hunewill for providing her comments on the subcommittee's activities.

- Data/Evaluation/Research Subcommittee.....Dr. John Packham, Chair

Dr. Turner proceeded to mention that Dr. Packham was unable to attend this meeting; however, she commented that Dr. Packham's thorough surveys which targeted the "hard to hire" gave important data needed to develop priorities in directing actions and funding to DETR, and this will be talked about in more detail by Dennis Perea, Interim Director for DETR in the full sector council meeting. She also mentioned that priorities will be revised the update to the survey. Larry Matheis added that the initial survey focused on hospitals and their needs, and the update will incorporate other areas, such as long term care facilities, and he had suggested adding public and private mental health facilities, how they identify their workforce needs and impediments they have identified. He again stressed the importance of adding as much data for policy makers to justify the initiatives.

- Industry Intelligence Subcommittee ..... Mr. Bill Welch, Chair

Dr. Turner stated that Mr. Bill Welch was not able to attend this meeting, but she will share his information at the full sector council meeting following this meeting. She then went on to ask Mr. Larry Matheis for his comments on the recent actions of the Legislative/Policy Subcommittee.

- Legislative/Regulation/Policy Subcommittee.....Mr. Larry Matheis, Chair

Mr. Larry Matheis mentioned that his subcommittee is starting the process of identifying the policy initiatives being discussed or undertaken for this coming year, whether by legislative, regulatory, public or private sector changes which would impact workforce issues. He went on to state that the subcommittee agreed to start with the 13 categories initiatives that were indicated last year, and possibility of the addition of two new categories: 1) to promote workforce issues on mental and behavioral health and, 2) to promote medical education, undergraduate and postgraduate for physicians.

He concluded by stating that the beginning list of proposals should be ready by his subcommittees meeting in June, with a draft by late summer/early fall. Dr. Turner then proceeded to Item X.

X. **For Possible Action** – New Business and Future Agenda Items .....Dr. Marcia Turner

Listed below are the suggestions, recommendations, requests and comments made for the future meeting agenda:

- Strategic Plan Update—Dr. Marcia Turner
- Revisit Health Care and Medical Services Subcommittee Deliverables—Dr. Marcia Turner

XI. **For Possible Action** – Discussion Regarding Future Meeting Schedule--- to be determined.....Dr. Marcia Turner

XII. **Second Public Comment Session** .....Dr. Marcia Turner  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Turner opened the Second Public Comment Session and invited members of the public to speak. Hearing none, she moved to Agenda Item XIII.

XIII. Adjournment .....Dr. Marcia Turner

Dr. Turner adjourned the meeting at 9:15 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL**  
**SUBCOMMITTEE CHAIRPERSONS PLANNING MEETING**

Dr. Marcia Turner, Debra Scott, Larry Matheis, Dr. John Packham, Bill Welch, Randi Hunewill

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Wednesday, May 7, 2014.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.