



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)  
Mining and Materials Sector Council  
Wednesday, March 12, 2014  
10:00 a.m.**

*Some members of the Council may have attended the meeting and provided testimony through a simultaneous videoconference and teleconference and other persons may have observed the meeting conducted at the following locations listed below:*

**Great Basin College**

Elko Campus  
1500 College Parkway  
High Tech Center, Room 137  
Elko, NV

**Department of Employment, Training and Rehabilitation**

2800 East St. Louis Avenue, Conference Rooms A, B & C  
Las Vegas, NV

**Department of Employment, Training and Rehabilitation**

500 East Third Street, 1<sup>st</sup> Floor Auditorium  
Reno, NV

**Council Members Present:** Dana Pray, Nancy Gray, Sharon Horn, Cindy Wild, Dr. Carrie Stringham, Bret Murphy, Todd Valine, Wanda Taylor, Dr. Karoly Kocsis, Eldon Buckley, James Campos

**Council Members Absent:** Joe Riney, Denise Carver, Sharon Anderson, Marilyn Blades, Russ Fields, Pam Borda, Commissioner Vida Keller, Councilwoman Gerri Shroder, Jeff Zander, Ray Bacon, Mike Page, Stan Hall, Richard Martin, William Kirby

**Ex-officio Members Present:** Jeremy Hays, Byron Goynes, Ken Pierson

**Ex-officio Members Absent:** Linda Crawford, Lou Lombardo, Kyle Casci

## AGENDA

- I. Welcome, Introductions and New Members.....Dana Pray, Chair  
Governor’s Workforce Investment Board, Mining and Materials Sector Council

Dana Pray, the Chair of this Council, called the meeting to order at 10:02 a.m. She then welcomed everyone and thanked them for attending this meeting. James Campos, a new member, was welcomed by the Chair and asked to give a brief overview his work background, as well as information about his work with Nevada State College, where he is serving as Senior Advisor to the President on Economic Development and Strategic Initiatives. Mr. Campos explained that Nevada State College is about 11 years old, is located in Henderson, Nevada and while it began as a teaching and nursing school, has grown and is continuing to expand rapidly. After Mr. Campos concluded, Ms. Pray then asked Ansara Martino, Grants and Projects Analyst for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum ..... Ansara Martino, Grants & Projects Analyst  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ms. Martino called roll and informed the Chair that a quorum was not present. Ms. Pray thanked Ms. Martino and stated that she would proceed with the meeting, but action could not be taken without a quorum present.

- III. Verification of Posting..... Ansara Martino

Ms. Pray asked Ms. Martino if the agenda for today’s meeting had been posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session** .....Dana Pray  
Members of the public will be invited to speak; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Pray announced the First Public Comment Session and invited members of the public to speak. No public comments were made. Hearing none, she proceeded to Item V.

- V. **For Possible Action** – Approval of December 11, 2013 Minutes .....Dana Pray

Ms. Pray stated that due to a lack of a quorum the approval of the December 11, 2013 Meeting minutes would be tabled for this meeting.

- VI. **For Possible Action** – Follow-up on Conversation with Frank Woodbeck.....Dana Pray

Dana Pray commented that she spoke with Frank Woodbeck and Earl McDowell on March 7, 2014 regarding the pilot project for another instrumentation course at Great Basin College, which has been approved. She stated that there had been confusion what expenditures would be covered through the pilot project funding, and went to mention that DETR would pay for the instructor portion of the pilot proposal. She mentioned that Council member Bret Murphy is gathering information on the exact amount needed for equipment, and that she is working with various mining industry employers, such as Barrick and Newmont for assistance with those funds, and she further asked council members for any other suggestions on companies that may help with the equipment costs. Earl McDowell commented that he was excited to be working with the Council on this initiative. One council member raised the question of sustainability of the project, and Dana Pray stated the program commitment is for 3 years, and

members continued to discuss similar projects and while they stated that they had optimism that the Nevada budget would allow for funding in the future, no definite information is available now.

VII. **For Possible Action** – Updates on Pilot Projects.....Earl McDowell, Deputy Administrator  
Workforce Solutions Unit, DETR

Mr. McDowell was then asked by Dana Pray to give an update on WIA (Workforce Investment Act) funding. Mr. McDowell explained that in-demand occupations information was gathered at the GWIB Sector Council meetings, and as training is required for this program, Nevada Works has already implemented a RFP (request for proposal) section in their website. Mr. McDowell went on to mention he sent a list of the 18 occupations that were identified by the Mining and Materials Sector Council to John Thurman, Director of Nevadaworks, to insure that specific training is provided for their in-demand occupations. Ms. Pray thanked Earl McDowell for the information.

VIII. **For Possible Action** – Overview Presentation Regarding “Nevada Workforce Development Center (a DETR/CSN Partnership) —WorkKeys”.....  
.....Judith Turgiss and Jenn McMahon, Business Service Coordinators  
Nevada Workforce Development Center (DETR/CSN)

Ms. Pray introduced and welcomed Judy Turgiss and Jennifer McMahon, and then invited them to provide an overview of the WorkKeys Program offered at the Nevada Workforce Development Center (DETR/CSN). Utilizing a PowerPoint presentation, they explained:

- The goal of the Center is to support current business to ensure their future health and to assist businesses that are considering relocating to Nevada.
- The Center staff can assist businesses with unique skill sets to develop training programs designed to help prepare a needed workforce.
- The Center is part of Governor Sandoval’s vision to bring education and workforce development together to help advance economic development for the state.
- Business owners have a one-stop shop with the Center, on a college campus, to get customized training for current employees, regional economic data, or to get help identifying potential new hires with specific skillsets.

Ms. Turgiss and Ms. McMahon also reviewed the Governor Sandoval’s vision, explained the unique qualifications of the Center’s staff, additional services offered by the Center, and that the same type of development centers will be implemented at Nevada’s other community college campuses. They then turned to the ACT Work Readiness testing services provided to assess, certify and develop workforce. Ms. McMahon explained in detail the WorkKeys testing to assess workforce readiness, the National Career Readiness Certificate the examinees could earn, and the KeyTraining & Career Ready 101 to develop the individual’s skills.

The WorkKeys assessments measure “real world” skills that employers believe are critical to job success. These skills are valuable in any occupation whether it’s skilled or professional, and at any level of education. Next, Ms. McMahon explained that there are three (3) WorkKeys assessment that an individual must complete in order to earn the ACT’s National Career Readiness Certificate (NCRC): applied mathematics, reading for information, and location information. The NCRC is an industry-recognized, portable, evidence-based credential that certifies essential workplace skills and is a reliable predictor of workplace success. The credential is used across all sectors of the economy and verifies the foundational skills in math, reading and location information directly related to work. The certificate scoring method was reviewed, as well as what the NCRC empowers the examinee to do, such as matching their skills to the skills employers need, show concrete evidence of skills to prospective employers, stand out from other applicants, demonstrate commitment to succeed, and identify skills that the examinees could improve upon.

KeyTrain is the complete interactive learning tool for career readiness skills. At its foundation is a curriculum designed to help people master the applied workplace skills measured by the WorkKeys assessments. Individuals are assigned an account when they do not score high enough for a certificate, or not to the standards set by the employer or institution and/or would like to improve their skills to obtain a higher certificate. Career Ready 101 is a compressive career training course that can be customized to fit any workforce needs. It is an integrated approach to exploring careers and their skill requirements, creating life-literacy covering the following topics, plus more: financial awareness, career preparation, real work experience, work habits, communication skills, business etiquette, and the job search.

Ms. McMahon concluded by inviting members to contact herself or Ms. Turgiss to take the test themselves, or to ask any additional questions they may have on the program. Dana Pray commended the presentation and the NCRC program as being focused on career building, then she moved on to agenda item VIII.

- VIII. **For Possible Action**—Mining Sector Strategic Plan.....Pam Borda
  - a. Discussion on revisions to the Mining Sector Council’s Strategic Plan for 2014
  - b. Assignment of responsibilities to sub-committees, if appropriate

This item was tabled by the Chair due to the lack of a quorum.

- V. **For Possible Action**—Plan to Address Declining Membership of Mining Representatives.....  
.....Nancy Gray

Dana Pray left the meeting and Nancy Gray, the Vice Chair of this Council, took over the meeting at this juncture. She expressed concern about effectiveness of the council due to the loss of council members. She stated only 9 of the 31 council members represent the mining industry and only 6 of those 9 attend meetings with regularity. Earl McDowell commented that letters were sent out recently to members who failed to attend 3 consecutive meetings asking if they still wish to be part of the council. Ms. Gray mentioned that it may be helpful to have clear cut agenda and minimizing may encourage a sense of accomplishment, particularly as so many are in rural areas. Mr. McDowell noted that the Council is required to meet one time per quarter (4 times a year). Ms. Gray encouraged all council members present to invite others in mining (whether it be directly or perhaps vendors supporting mining industry) who may be interested to join the Mining and Materials Sector Council.

- X. **Discussion** – New Business and Future Agenda Items. ....Nancy Gray
  - Update on the GWIB Mining and Materials 2013 Strategic Plan
  - Career Pathways to be presented by Odalys Carmona

- XI. **For Possible Action** – Future Meeting Schedule.....Nancy Gray

As of today’s date, the next meeting is scheduled for Wednesday, May 14, 2014 at 10:00 a.m.

- XII. **Second Public Comment Session** .....Nancy Gray  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

Council member Eldon Buckley asked to make comment on the progress made with the pilot program involving a 1 year scholarship for entry level electrical instrumentation and mechanical maintenance technician for the mining and manufacturing industries. He mentioned that he was well aware of the

success of the technical programs at Great Basin College, so he and his instructor toured the college with fellow Council member Bret Murphy, and got feedback and suggestions on possible knowledge gaps in the pilot programs to use at the Career Skills Institute. He thanked Mr. Murphy and went on to mention improvement in graduation rate, and that students who graduated were at a 82% employment rate, and that he is hoping to continue the scholarship program this year for 15 students. Nancy Gray commended Mr. Buckley and thanked him for his comments.

XII. Adjournment .....Nancy Gray

Ms. Gray adjourned the meeting at 11:33 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**MINING AND MATERIALS SECTOR COUNCIL**

Dana Pray (Chair), Nancy Gray (Vice-Chair), Joe Riney, Mark Doty, Sharon Horn, Cindy Wild, Carrie Stringham, Denise Carver, Sharon Anderson, Marilyn Blades, Rob Jorden, Bret Murphy, Russ Fields, Pam Borda, Commissioner Vida Keller, Councilwoman Gerri Schroder, Todd Valline, Jeff Zander, Ray Bacon, Mike Page, Jonathan Begley, Wanda Taylor, Stan Hall, Dr. Karolyn Kocsisk, Richard Martin, William Kirby, Eldon Buckley, James Campos

***Notice:*** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, March 11, 2014.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.