



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB)

Health Care and Medical Services Sector Council

Subcommittee Chairpersons Planning Meeting

Monday, February 24, 2014

8:30 a.m.

Some members of the Council may have attended the meeting and provided testimony through a simultaneous videoconference and teleconference and other persons may have observed the meeting conducted at the following locations listed below:

Place of Meeting:

Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Department of Employment, Training & Rehabilitation

Bureau of Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation

500 East Third St, 1st Floor Auditorium
Carson City, NV

Subcommittee Chairpersons Present: Dr. Marcia Turner, Debra Scott, Larry Matheis, Dr. John Packham, Bill Welch, Randi Hunewell, Larry Matheis.

Subcommittee Chairpersons Absent: None.

DETR WSU Staff Present: Ansara Martino, Coralie Peterson, De Salazar, Odalys Carmona, Earl McDowell.

Others Present: None noted.

**Please note that all attendees may not be listed above.*

AGENDA

I. Welcome, Introductions and New Members..... Dr. Marcia Turner, Chair
GWIB Health Care and Medical Services Sector Council

The chair of the GWIB Health Care and Medical Services Sector Council, Dr. Marcia Turner, called the meeting to order at 8:40 a.m. She then welcomed everyone and thanked them for attending this meeting. After her welcome, she asked that Ansara Martino call roll.

II. Roll call and Establishment of a Quorum Ansara Martino, Grants and Policy Analyst
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ms. Martino called roll and informed Dr. Turner that a quorum was present.

III. Verification of Posting..... Ansara Martino

Dr. Turner asked if the agenda for today’s meeting was posted according to Nevada Statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** Dr. Marcia Turner
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Marcia Turner announced the First Public Comment Session and invited members of the public to speak. No public comments were made. Hearing none, Dr. Turner proceeded to Item V.

V. **For Possible Action** – Approval of the November 7, 2013 Meeting Minutes..... Dr. Marcia Turner

Dr. Turner asked for approval of the November 7, 2013 Meeting Minutes. A motion was made by Randi Hunewell and seconded by Dr. John Packham. All were in favor. None were opposed. The motion carried unanimously.

VI. **For Possible Action** – General Discussion Regarding Subcommittee Administration, Meetings and Full Sector Council Initiatives Dr. Marcia Turner

Dr. Turner advised the Subcommittee Chairpersons that:

- Two new members have joined the GWIB Health Care and Medical Services Sector Council: former Congresswoman Shelley Berkley and Dr. Patricia Castro. Dr. Turner stated Ms. Berkley is now the CEO and Executive Provost for Touro University, and that she will bring energy and experience to the Council. Dr. Turner also stated that she looked forward to working with Dr. Patti Castro, Dean of the Englestadt School of Health Sciences at the College of Southern Nevada (CSN). Dr. Castro is replacing Dr. Hyla Winters, who had to leave the Council due to scheduling demands with her role at CSN as the Associate Vice President for Academic Affairs.
- The final version of the Council’s 2013-2014 Layered Strategic Plan and three different Pilot Project Proposals, as well as a written update of the Council’s Subcommittee activities, were submitted to DETR by their deadline date in December 2013, and DETR Director Frank Woodbeck will address the Council regarding these items at their upcoming 9:30 a.m. meeting, immediately following this Subcommittee Chairpersons Planning meeting today.
- The Grants and Resources Subcommittee would like to meet on an ad hoc basis rather than as a standing committee, and this needs to be voted on at the Council’s 9:30 a.m. meeting. Council member Lynn O’Mara, who served as the Chair of the Grants and Resources Subcommittee, has stepped down from the Council and Ms. O’Mara’s services have been greatly appreciated.
- Dr. Turner will be providing an overview of the GWIB Health Care and Medical Services Sector Council to the Subcommittee on Academics and Workforce Alignment on Wednesday, March 12, 2014.

VII. **For Possible Action** – Discussion on the Status of Individual Subcommittee Activities.....
.....Dr. Marcia Turner

- Education/Training Subcommittee.....Ms. Randi Hunewill, Chair
- Data/Evaluation/Research Subcommittee.....Dr. John Packham, Chair
- Industry Intelligence Subcommittee Mr. Bill Welch, Chair
- Legislative/Regulation/Policy Subcommittee.....Mr. Larry Matheis, Chair

Dr. Turner formally announced that Randi Hunewill will be the Chair of the Education/Training Subcommittee, and she thanked Mr. Hunewill for her acceptance of the position. She also thanked Doug Van Aman, Program Specialist in DETR’s Workforce Solutions Unit, for working on the directory of health science education programs that the Council is putting together. Dr. Turner also introduced her new assistant, Lee Quick, who replaced Holly Balmer as the Manager of the Nevada System of Higher Education’s Health Sciences System. After these introductions, Dr. Turner asked Randi Hunewill to discuss her direction for the Education/Training Subcommittee.

Education/Training Subcommittee

Randi Hunewill thanked Dr. Turner for the opportunity to Chair the Subcommittee and stated that her first meeting will be in March 2014. She is reviewing the Strategic Plan and objectives of the subcommittee, and she further mentioned looking forward to the Nevada Career Information System presentation scheduled for the Council’s 9:30 a.m. meeting so she can become more familiar with resources that are currently available. She said that she will be looking at issue of marketing in the near future, perhaps through a mass mailing. Dr. Turner thanked Ms. Hunewill for her participation and then asked Dr. John Packham to give his Subcommittee update.

Data/Evaluation/Research Subcommittee

Dr. John Packham stated while the Subcommittee had not met for a few months, he has been busy disbursing the updated 2014 Health Care Careers in Nevada Manual. He will be sending the manual out to all middle and high schools in the State and he thanked DETR for funding additional copies. Another printing may be needed due to the positive response it has received thus far.

Dr. Packham also mentioned that he is in the process of conducting another year’s survey to determine the number of physicians leaving or starting new practices in the State of Nevada, or who may be seeking additional specializing training. The updated version of the survey will be released in late Spring 2014 and he went on to mention that he is close to completing a workforce chart using survey data from the National Council of State Boards of Nursing, which should provide current status of the current Nevada nursing workforce. He also informed everyone that he will be sending out a one page survey called the Health Workforce Recruitment and Retention Survey to various provider types, including hospitals, long term care, public health agencies. Dr. Packham concluded by saying that he will be doing a bi-annual update of the Nevada Rural and Frontier Health Data Book this fall, and is also updating the Health Workforce in Nevada Report. He mentioned that he did not believe the report needed updating every year. A motion was raised by Larry Matheis that the Health Workforce in Nevada Report be updated every two years instead of annually. Debra Scott seconded the motion. All were in favor. None were opposed. The motion carried unanimously.

Dr. Marcia Turner then asked Bill Welch to provide update on the Industry Intelligence Subcommittee.

Industry Intelligence Subcommittee

Bill Welch stated that the Industry Intelligence Subcommittee is meeting every other month and they are currently working on two of the subcommittee’s Strategic Plan objectives. Dr. John Packham’s survey was sent electronically earlier in the month to all hospitals and it has been presented at the NRHP meeting. He is currently receiving responses and is also working on Vance Farrow’s survey. Mr. Welch went on to mention the second major project is organizing a “Think Tank” workshop, to be called the NV

Health Care Workforce Summit, to take place April 8, 2014 from 9:00 am – 3:00 pm, and it will include representatives from all of the various components of the health care delivery system, and is currently developing the agenda with DETR Director Frank Woodbeck and Dr. Marcia Turner. Mr. Welch commented that the focus of the workshop will be to bring together the various facets of the health care industry to discuss current health workforce needs, the future impact of environmental factors impacting the healthcare industry, and make conclusions on future needs., and the speakers will include Senator Jones, Virginia Hamilton, Frank Woodbeck, Marcia Turner, Vance Farrow and John Packham. Round table discussions will take place after the various presentations for the further “think tank” discussion. Mr. Welch mentioned the aggressive workshop agenda is to meet legislative and budgetary timeframes (both needed by May). Bill Welch concluded by stating that one additional objective for the subcommittee was to have periodic meetings with all the subcommittee to make sure that their work is supported and complimented, but not duplicating their efforts.

Marcia Turner thanked Mr. Welch for his update, and proceeded to Larry Matheis.

Legislative/Regulation/Policy Subcommittee

Larry Matheis mentioned that a quorum had not been met for their last 5 meetings, but that their plan is to revisit the original 13 areas of policy proposals identified 2 years ago, and they may add 2 new areas for possible proposals regarding legislation related to mental health care workforce and issues related to physician residency and fellowship programs. He stated that the reports from John Packham and Vance Farrow provide an indication of the direction that discussion will take in future meetings, and as an example he said one possible objective would to consider the cost and how to pursue mandatory enforcement by the licensing boards of the healthcare occupations minimum data set. Next, Mr. Matheis asked for additional Council members to consider joining his Subcommittee.

Dr. Turner thanked Mr. Matheis for his work, and then went on to compliment the Subcommittee members for their efforts the previous year. She mentioned that the GWIB Health Care and Medical Services Sector Council held 49 meetings during 2013. For 2014, Dr. Turner asked that each Chair confirm their meeting schedule with Ansara Martino.

Dr. Turner then asked if there were any questions. Hearing none, she closed agenda item IX and turned to item X.

X. **For Possible Action** – New Business and Future Agenda ItemsDr. Marcia Turner

Dr. Turner reminded everyone of the NV Health Care Workforce Summit that will be held on April 8, 2014 at the Three Square Food Bank, which will be hosted by DETR and the Industry Intelligence Subcommittee. Additional details about the Summit will be sent out to the Council.

XI. **Discussion** – Future Meeting Schedule.....Dr. Marcia Turner

Dr. Turner announced that the next meeting will be held during the month of May. She will review the meeting schedule with the Vice-Chair of the GWIB Health Care and Medical Services Sector Council, Debra Scott, and have the information sent to the Council members. DETR will post the agenda according to NRS 241.020.

XII. **Second Public Comment Session**Dr. Marcia Turner

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Marcia Turner announced the Second Public Comment Session and invited members of the public to speak. Hearing no comments, she then turned to Agenda Item XIII.

XIII. Adjournment Dr. Marcia Turner

Marcia Turner adjourned the meeting at 9:24 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL
SUBCOMMITTEE CHAIRPERSONS PLANNING MEETING

Dr. Marcia Turner, Debra Scott, Larry Matheis, Dr. John Packham, Bill Welch, Randi Hunewill

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Ansara Martino, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, February 21, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.