

I. Roll Call and Confirmation of a Quorum, Richard Saperstein, Chairperson

A quorum was present at this meeting which was called to order at 3:35pm.

Richard Saperstein, Chairperson
Harold Petrofsky, Vice Chairperson
Bert Hansen, Secretary
Carol Ewing, Northern Representative
Kawana Pohe, Southern Representative

Operators Present:

Bill Schley
Benita McHenry
Mike Mulanax
Mikie Yamada
Ed Hopkins
Beth Perring (via telephone)

Staff Present:

Melaine Mason, Deputy Administrator, Rehabilitation Division
Russell Smith, BEO I, DETR/Rehabilitation Division, BEN
Andy Chao, BEO I, DETR/Rehabilitation Division, BEN
Janette Parish, AA IV, DETR/Rehabilitation Division, BEN
Jeanne Clark, AA II, DETR/Rehabilitation Division, BEN

Robert Whitney, Deputy Attorney General, State of Nevada (via telephone)

II. First Public Comment, Richard Saperstein

There were no first public comments.

III. For Possible Action- Vote to accept the Agenda, Richard Saperstein

Carol Ewing made a motion to accept the agenda; Bert Hansen seconded the motion. The motion passed unanimously.

IV. Verification of Posting, Jeanne Clark

Jeanne Clark verified that the agenda was posted in a timely and correct manner and was presently on file.

V. Welcome and Introduction of Guests, Richard Saperstein

Francis Baker, Liz Pohe, Susan Schley and Carol Mulanax were present. Tamara Burke, with United States Department of Agriculture, Rural Development, was also in attendance to act as the outside vote counter for this election meeting.

VI. New Business

A. For possible Action- Election of new members of Nevada Committee of Blind Vendors for the years February 2014-February 2016, Melaine Mason

This item was taken out of order from Agenda because of time restraints.

Richard Saperstein reminded all of the two prerequisites for an Operator to sit on the Committee. Each nominated Operator:

- 1) Must be a licensed blind vendor for a period of one year.
- 2) Must be in good standing with the Bureau.

Mr. Saperstein then asked Melaine Mason if there were any operators who did not meet these requirements to which Ms. Mason answered all Operators were in good standing and licensed for at least one year.

Nominations for the (2) Northern and (3) Southern Nevada representatives commenced with each nominee asked if he/she was willing to sit on the Committee:

NORTHERN NEVADA

- ✓ Carol Ewing nominated Bill Schley who answered he was willing to sit on the Committee.
- ✓ Harold Petrofsky nominated Richard Saperstein who answered that he was willing to sit on the Committee.
- ✓ Benita McHenry asked if Ms. Ewing was a Northern or Southern Operator, Richard Saperstein verified that she was a Northern operator; Benita then nominated Carol Ewing. Ms. Ewing respectfully declined this nomination.

SOUTHERN NEVADA

- ✓ Bert Hansen nominated Harold Petrofsky who answered that he was willing to sit on the Committee.
- ✓ Bill Schley nominated Bert Hansen who answered that he was willing to sit on the Committee.
- ✓ Harold Petrofsky nominated Beth Perring who answered that she was willing to sit on the Committee.
- ✓ Carol Ewing nominated Kawana Pohe who answered that he was willing to sit on a Committee.

Each member present was asked to cast their secret ballot – (2) in the North and (3) in the South- then sign them before submitting them. Melaine Mason offered members of both sites a private

space in order to do so suggesting those needing aid could use verbal communication with whoever is assisting them.

The Southern Nevada ballots were faxed to the Northern Nevada Administration Office for counting and after the meeting reconvened it was announced that:

Bill Schley and Richard Saperstein were the two members elected for the **North**; **Harold Petrofsky, Kawana Pohe and Bert Hansen** were the three members elected for the **South**.

Mr. Saperstein asked that all but the five elected members remain in the room and all others exit the room until they were summoned back. During this time nominations were completed to assign Committee members to their offices.

Chairperson -Bill Schley nominated Richard Saperstein. No other nominations followed.
Vice Chairman- Harold Petrofsky nominated Bert Hansen. No other nominations followed.
Secretary- Bert Hansen nominated Bill Schley. No other nominations followed.
Southern Representative- Harold Petrofsky and Kawana Pohe
Northern Representative- Bill Schley

Bill Schley asked if he could be Secretary and Northern Nevada Representative at the same time to which Richard Saperstein answered that he could.

When the meeting reconvened for the second time, Richard Saperstein, the newly elected Chairman announced the members of the new Committee who then became the acting Committee. He advised that the entire agenda would not be completed due to time constraints and that a Special Meeting would be called in order to finish this agenda and nominate Subcommittee Members.

Final- Full NCBV Committee 2014-16

Chairperson	Richard Saperstein
Vice Chairperson	Bert Hansen
Secretary	Bill Schley
Northern Representative	Bill Schley
Southern Representative	Kawana Pohe
Southern Representative	Harold Petrofsky

VII. Old Business

A. Discussion-Update regarding Strategic Planning Project, Russell Smith, BEO Officer I

At this time Russell Smith apologized to the members stating that he had notes on this update and a list of accomplishments but due to his schedule that day that list was overlooked. He assured all

that projects were being addressed and completed. He noted that the Management Training Program would commence the week of March 10th with three trainees: Lee Weiss, Dustin Varnell and April Smith. Mr. Smith then promised to report another update at the next meeting. Melaine Mason stated that the individuals had been approached but the Bureau had not yet received confirmation from these individuals.

VIII. For Possible Action- Approval of the minutes for the Nevada Committee of Blind Vendors Meeting, December 5, 2014, Richard Saperstein

Carol Ewing reminded Richard Saperstein that he had forgotten to seek approval for the December 5th meeting. She noted that on page 2, item VI, the minutes mentioned that Bert Hansen arrived a few hours after the adjournment versus a few minutes after adjournment. She also mentioned that on page 7 in the minutes item A, in New Business, the minutes written mention a ten meeting limit versus a ten minute limited discussion. **Bill Schley made a motion to accept these minutes as amended and Harold Petrofsky seconded it and the motion passed unanimously.**

B. Discussion-Update on new, waived and in progress sites, Andy Chao, BEO I

Andy Chao presented his report on the recent developments of selected BEN Sites as outlined in an attachment sent, via email, prior to this meeting. He discussed highlights of this report by announcing that there were no new established sites.

- Paseo Verde Library in Henderson was listed as a **new potential site** as their present contractor was leaving offering the site to BEN.
- Clark County contacted the Bureau regarding the Laughlin Regional Park which was listed as a **recently waived site** due to its low volume of visitors during seasonal periods.
- The DOE Support Unit Site and the Department of Transportation Snack Bar sites were marked as a **challenge** to the Program. A letter was sent by the DOE manager citing a growing amount of customer complaints, thereby asking for a change in the operation of the facility. The report stated that the present Operator was asked to find a partner to operate the site in order to ensure improved host agency satisfaction.
- Also listed as a **challenge** was the Department of Transportation (NDOT) located in Carson City which states that the current Operator was working with BEN staff in converting this location from snack bar to a micro market

C. For Possible Action- When business presentations are requested by a prospective company how would the group like to presentation to proceed:

A short discussion followed the two choices given to the committee regarding outside business presentations:

1. At NCBV meetings, limiting the discussion to 10 minutes.
2. A schedule presentation at a non-meeting time, including via teleconference.

Bert Hansen selected choice #1 as did Richard Saperstein and Kawana Pohe and Harold Petrofsky and Bill Schley. **With all 5 committee members in agreement, Mr. Saperstein**

entertained a motion on this item. Bert Hansen made the motion while Kawana Pohe seconded the motion.

D. Reports from subcommittee listed below:

1. Finance, Carol Ewing

Carol Ewing asked if this item could be postponed and discussed at the next meeting. Richard Saperstein answered that it could be tabled until such time where everyone could have more time to present their list of items. All subcommittee reports were tabled until next meeting.

VIII. New Business

B. For Possible Action- Request for money to purchase a coffee cart for the Reno Department of Motor Vehicles, William Schley

Bill Schley initiated this item by reminding all that there was a current transition taking place at this site which involved the old partner leaving and taking his coffee with him. Rather than have a third party partner, Bill Schley stated that he would rather have a new cart with new equipment. Richard Saperstein asked if there was a projected cost for this cart purchase to which Bill Schley answered that in reviewing this expense with Andy Chao, the determination was \$24,000.

Richard Saperstein then asked if the \$24,000 would help the program regain their purchase expense and what was the time frame. Andy Chao answered that in approximately 10 years the Program would recover all of its initial investment.

Bert Hansen asked what the service lives of these carts were. Bill Schley answered that there was a similar set up at City Hall in Reno and after 5 years the cart appears to be almost like new. **Bert Hansen made a motion to attempt to try it and buy the coffee cart. Bill Schley seconded the motion and it passed unanimously.**

C. Discussion/Possible Action-Request for Micro-Market transition and funding at the Nevada Department of Transportation (NDOT), Carol Ewing-Tabled

Andy Chao noted that the Bureau was meeting with NDOT the week following this meeting and all parties would have a better picture as to the feasibility of this idea after a site survey was completed. Richard Saperstein suggested that after the survey was completed the request could then be presented at an emergency or special NCBV meeting.

Carol Ewing agreed to which Mr. Saperstein indicated that this location appeared suitable to test this market concept. Mr. Saperstein then suspended this discussion for possible action on the next Agenda.

IX. Second Public Comment, Richard Saperstein

Mike Mulanax remarked that he hoped that the committee would never again repeat a meeting by way of a video conferencing as it sounded like they were speaking from a canyon. Melaine Mason stated that election meetings must be held in person. The two choices were that everyone be in one place or via teleconference. The experience that was occurring at this meeting, she said, never happened in the past and assured all that the Bureau would research why this equipment's sound was such. She added that the St. Louis Office was a good location and so was the equipment, so this was the best choice as Westbay's equipment was failing recently.

X. Discussion-Date for Next NCBV Meeting, Richard Saperstein

April 11, 2014 at 3:30pm was chosen.

XI. Adjournment, Richard Saperstein

This meeting was adjourned at 5:13pm.