



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Mining and Materials Sector Council
July 10, 2013
9:00 a.m.**

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting:

Great Basin College

Elko Campus
1500 College Parkway
Electrical Industrial Technology (EIT) Building, Room 203
Elko, NV 89801

Department of Employment, Training & Rehabilitation

500 East Third Street, 1st Floor Auditorium
Carson City, NV

Nevada Job Connect

Reno Town Mall
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

1-877-810-9415

Access Code 7521358#

Council Members Present: Sharon Anderson, Ray Bacon, Marilyn Blades, Pam Borda, Mark Doty, Russ Fields, Nancy Gray, Sharon Horn, Bret Murphy, Dana Pray, Joe Riney, Councilwoman Gerri Schroder, Todd Valline.

Council Members Absent: Jonathan Begley, Denise Carver, Rob Jorden, Commissioner Vida Keller, Commissioner William Kirby, Carrie Stringham, Cindy Wild, Jeff Zander (excused absence).

Ex-officio Members Present: Bryon Goynes (Workforce Connections), Jeremy Hays (DETR Bureau of Research and Analysis).

Ex-officio Members Absent: Lynda Crawford (Nevadaworks).

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Tatjana Vukovic, Odalys Carmona, De Salazar.

Others Present: Lou Lombardo, Jr. (DETR), Bill Watson.

**Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members.....Dana Pray, Chair
Governor’s Workforce Investment Board, Mining and Materials Sector Council

The Chair of this Council, Dana Pray, called the meeting to order at 9:10 a.m., welcomed everyone and thanked them for attending this meeting. New members to this Council were welcomed by the Chair and introduced to the Council: Cindy Wild and Jeff Zander. She then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was present.

III. Verification of Posting.....Derita Hopkins

Dana Pray asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session**Dana Pray
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Dana Pray announced the First Public Comment Session, Mr. Earl McDowell, Deputy Administrator of DETR’s Workforce Solutions Unit (WSU), introduced and welcomed to his staff Ms. De Salazar, ESD Program Specialist III in the WSU, to support the GWIB Industry Sector Councils. No additional comments were made. Ms. Pray then closed the First Public Comment Session and turned to Agenda Item V.

V. **For Possible Action** – Approval of May 14, 2013 MinutesDana Pray

Dana Pray asked for approval of the May 14, 2013 Meeting Minutes. The motion was made by Pam Borda and seconded by Nancy Gray. The motion carried unanimously.

VI. **Discussion** – Mining and Materials Industry Report.....Jeremy Hayes, Economist
DETR, Research and Analysis Bureau

Dana Pray introduced Jeremy Hays, Economist for DETR’s Research and Analysis Bureau, to provide an update regarding the GWIB Mining and Materials Industry Report. Mr. Hays provided a brief

overview of his report, which focused on the northeastern area of Nevada where many Nevadan mines are located. He then pointed out to the Council that the reported data was gathered from a total of seven mining counties within Nevada's Northeast Region: Eureka, Elko, Lander, Humbolt, White Pine, Nye and Pershing Counties. He mentioned that the Mining Industry Sector is a male dominated workforce and there has been a 104% employment growth since 2012. He then reviewed a list of the top occupations within the Mining and Materials industry sector: Continuous Mining Machine Operators; Mobile Heavy Equipment Mechanics; Heavy/Tractor Trailer Truck Drivers; Operating Engineers; Mine Cutting and Channeling Machine Operator; Industrial Machinery Mechanics; and Earth Drillers. Mr. Hayes then opened the floor up for any questions and/or discussion from Council members.

A question was asked by a Council member regarding the validity of the NAICS codes listed in his report and the occupational titles outlined under the industry requirements on page 12 of the report. Mr. Hayes volunteered to provide the Council members with additional research related to this question and confirm his findings at the next scheduled meeting. In addition, the Chair of this Council asked for Mr. Hayes to provide a report showing the mining employees residence population versus where the work is being performed. She emphasized that it is very critical to know where the population live for future mining training and certification opportunities.

To view a copy of Mr. Hays' Northeast Nevada Mining Counties Overview report presented in today's meeting, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\Mining & Materials\Mining Sector Report may 2013 JHays.docx>

VII. Discussion – Mining and Materials Survey ResultsDana Pray

Dana Pray provided a brief overview of the Mining and Materials Sector Survey Results and mentioned to Council members that the collected data was ranked by the top mining and materials occupations needed within the next five years. She then reviewed a list of mining and materials companies that she would like to include in the data collection representation on the survey. Sharon Anderson with Midway Gold Corporation will submit her survey data and Mark Doty with Goldcorp, Inc. volunteered to forward his company's completed survey data to the Chair of this Council. It was agreed upon by all Council members to acknowledge both the equipment operators and diesel mechanics as the top two occupations needed within the Mining and Materials workforce at this time. Derita Hopkins will provide the Council members with a copy of the Mining and Materials Sector Survey Results for their review and feedback.

To view a copy of Mining and Materials Survey Results, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\Mining & Materials\2013 Mining and Materials Meetings\Mining & Materials Meeting 06-05-13 resched to 07-10-13\Copy of Mining Sector Survey Summary Dana's report.xlsx>

VIII. For Possible Action – Development of 2013 Strategic PlanDana Pray

Dana Pray provided a brief overview of the 2013 Strategic Plan layout and commended Pam Borda for her outstanding support with development of the 2013 Strategic Plan format. Ms. Borda provided Council members with a hard copy of her proposed Mining and Materials Strategic Plan and explained its objectives, goals, and initiatives, as well as her choices for how to outline and format the document. Ms. Borda mentioned that the data collected from the survey will be critical with the development of steps for the strategic plan. Ms. Borda stated that she had already started to complete the objectives and recommended that they be assigned to the established subcommittee working groups. Ms. Pray reviewed the current GWIB Mining and Materials Subcommittee list and asked for Council member's participation.

The following individuals were assigned to participate on the GWIB Mining and Materials Subcommittees listed below:

- Strategic Plan:

- Pam Borda – Chair
- Nancy Gray
- Dana Pray
- Joe Riney
- Sharon Horn
- Sharon Anderson
- Grants and Resources (Funding)
 - Todd Valline – Chair
 - Dana Pray
 - Ansara Martino (WSU Staff Member)
- Best Practices
 - Joe Riney – Chair
 - Carrie Stringham
 - Jeff Zander
 - Bret Murphy
- Marketing/Public Education
 - Sharon Horn – Chair
 - Marilyn Blades
 - Cindy Wild
 - Joe Riney
 - Tatjana Vukovic (WSU Staff Member)
- Education & Training
 - TBD – Chair
 - K-12
 - Pam Borda - Leader
 - Joe Riney
 - Jeff Zander
 - Dana Pray
 - Sharon Horn
 - Sue Poland
 - Odalys Carmona (WSU Staff)
 - CTE
 - Bret Murphy - Leader
 - Nancy Gray
 - Byron Goynes
 - Sue Poland
 - Odalys Carmona (WSU Staff)
 - Post-Grad
 - Cindy Wild - Leader
 - Russ Field
 - Dana Pray
 - Odalys Carmona (WSU Staff)

It was recommended that the Chair of the Marketing/Public Education be changed from Marilyn Blades to Sharon Horn. Derita Hopkins will provide Council members with an updated final version of the recommended subcommittees. It was recommended that each GWIB Mining and Materials Subcommittee Chair receive the contact information of their Subcommittee members.

To view the Updated GWIB Mining and Materials Sector Council Subcommittees list, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\Mining & Materials\GWIB Mining & Materials Sector Council Subcommittee List - updated 07-10-13.docx>

- IX. **For Possible Action** – Updates on the GWIB Mining and Materials Sector Council SubcommitteesDana Pray
- Strategic Plan Subcommittee Pam Border, Chair
 - Grants and Resources Subcommittee..... Todd Valline, Chair
 - Best Practices Subcommittee Joe Riney, Chair
 - Marketing/Public Education SubcommitteeSharon Horn, Chair
 - Education and Training Subcommittee..... TBD, Chair

Ms. Pray requested that each subcommittee to schedule a meeting within the next two months and provide their Subcommittees meeting activities and recommendations at the full council’s next scheduled meeting. She then tabled this agenda item for further discussion until the next full council meeting.

- X. **Discussion** – New Business and Future Agenda Items.Dana Pray

Listed below are the suggestions, recommendations, requests and comments made:

- Development of this Council’s 2013 Strategic Plan and finalization of Subcommittee Objectives.
- GWIB Mining and Materials Sector Council Subcommittees to report their activities.
- GWIB Mining and Materials Sector Council Survey Results.
- Ray Bacon recommended for the Council to add an update of Senate Bill (SB) 305 and SB 328 to next scheduled meeting agenda. Mr. Bacon defined SB 305 as a legislative bill to support customized CTE training for students and SB 328 would allow the GWIB Industry Sectors Sector Councils to make recommendations on where CTE Programs funds are allocated.
- Jeremy Hayes, Economist in DETR’s Research and Analysis Bureau, volunteered to provide some additional analytical data for the mining industry sector report.
- Dana Pray will provide an update of the Governor’s Workforce Investment Board meeting that was held July 2013.
- To have an update of the GWIB Mining and Materials Sector Council membership.
- Dana Pray asked that Council members email any additional future agenda recommendations to her directly.

- XI. **For Possible Action** – Future Meeting ScheduleDana Pray

The date of the next full GWIB Mining and Materials Sector Council Meeting will be announced at a later date. Meeting reminders will be sent to Council members and the agenda will be publically posted.

- XII. **Second Public Comment Session** Dana Pray
 Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

When Dana Pray announced the Second Public Comment Session and invited members of the public to speak, no comments were made. Hearing no comment, she then turned to Agenda Item XIII.

- XIII. Adjournment Dana Pray

After the Chair closed the Second Public Comment Session, the meeting was adjourned at 10:25 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
MINING AND MATERIALS SECTOR COUNCIL

Sharon Anderson, Ray Bacon, Jonathan Begley, Marilyn Blades, Pam Borda, Denise Carver, Mark Doty, Russ Fields, Nancy Gray, Sharon Horn, Rob Jorden, Commissioner Vida Keller, Commissioner William Kirby, Bret Murphy, Mike Page, Joe Riney, Councilwoman Gerri Schroder, Carrie Stringham, Patrick Taylor and Todd Valline.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, May 13, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.

DRAFT