



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

**Name of Organization:** Governor's Workforce Investment Board (GWIB)  
Health Care and Medical Services Sector Council

**Date and Time of Meeting:** **Thursday**, February 7, 2013  
9:30 a.m.

**Place of Meeting:** Department of Employment, Training & Rehabilitation  
2800 East St. Louis Avenue, Conference Room C  
Las Vegas, NV

*Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:*

Department of Employment, Training & Rehabilitation  
Vocational Rehabilitation  
1325 Corporate Boulevard, Large Conference Room  
Reno, NV

1-877-810-9415  
Access Code 4697842#

**Council Members Present:** Mary-Ann Brown, Veronica Dahir, Jeffrey Daniels, Vance Farrow, Laura Hale, Joan Hall, Rob Hooper, Linda Johnson, Steve Lebedoff, Ann Lynch, Amber Lasiter-Lopez for Al Martinez, Larry Matheis, Lynn O'Mara, John Packham, Charles Perry, Debra Scott, Debra Toney, Marcia Turner, Vicky VanMeetran, Lawrence Weekly, Bill Welch, Patti Castro for Hyla Winters, Carolyn Yucha.

**Council Members Absent:** Bobbette Bond, Maggie Carlton, Renee Coffman, Margaret Covelli, Randi Hunewill, Janice Muhammad, Mike Page.

**Ex-Officio Members Present:** Debra Collins (WorkforceConnections), Sherri Lindloff (Nevadaworks).

**Ex-Officio Members Absent:** William Anderson (Bureau of Research and Analysis, DETR).

**DETR Workforce Solutions Unit Staff Present:** Odalys Carmona, Ansara Martino, Earl McDowell, Derita Hopkins.

**Others Present:** Frank Woodbeck (DETR), Holly Balmer (NSHE), Dawn Allen (Roseman University), Jan Hawkins (DETR), Linda Yi (WorkforceConnections), Anthony Manor (Commissioner Lawrence Weekly’s office), Lisa Potts (Visitor), Bob Potts (GOED), Daniel Matheis (NV Health Care Association), Diane Allen (NVHCA, Perry Foundation), Sherri Lindloff.

\*Please note that all attendees may not be listed above.

## **AGENDA**

- I. Welcome and Introductions ..... Dr. Marcia Turner, Chair  
GWIB Health Care and Medical Services Sector Council

Dr. Marcia Turner called the meeting to order at 9:36 a.m. and greeted everyone. She welcomed new members Clark County Commissioner Lawrence Weekly to the Council and Vicky VanMeetren, President/CEO of St. Rose Dominican Hospitals – San Martin Campus. She also mentioned that members Nayra Uriate and Dr. Lawrence Sands have resigned and she thanked them for their services. Dr. Turner also introduced Dr. Aury Nagy, who is serving on the Governor’s Workforce Investment Board.

- II. Roll call and Establishment of a Quorum ..... Linda Yi, Project Director  
GWIB Health Care and Medical Services Sector Council

Dr. Turner asked Linda Yi to call roll and verify there was a quorum. Mrs. Yi completed the roll call and informed Dr. Turner that a quorum was present.

- III. Verification of Posting.....Linda Yi

When Dr. Turner asked if the agenda for today’s meeting was posted according to Nevada State Law, Linda Yi confirmed that it was posted according to NRS 241.020.

- IV. **First Public Comment Session** ..... Dr. Marcia Turner  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Turner announced the first public comment session, but hearing none, she turned to Agenda Item V.

- V. **\*Discussion/Possible Action** – Approval of the November 1, 2012 Minutes ..... Dr. Marcia Turner

Council members confirmed they had reviewed the November 1, 2012 Meeting Minutes. Carolyn Yucha made a motion to approve the minutes and this motion was seconded by Debra Scott. The motion carried.

- VI. **\*Discussion/Possible Action** – Update on Sector Council Operational Activities...Earl McDowell  
Deputy Administrator, Workforce Solutions Unit  
Department of Employment, Training and Rehabilitation (DETR)

Mr. Earl McDowell gave an update to the Council on the development of a Workforce Solutions Unit website that will house information about each of the GWIB Industry Sector Councils, including membership, agendas, minutes, and various other related documents. He stated that the site should be available sometime over the next couple of weeks. He also informed the members of a consent form that each member is to fill out in order to allow for their contact information to be made available to the public. Members should be receiving this form soon.

- VII. **\*Discussion/Possible Action** – Update Regarding Interaction with the Governor’s Office of Economic Development (GOED), Governor’s Workforce Investment Board (GWIB), and a General Overview of DETR Administrative and Sector Council Activities. ....

.....Frank Woodbeck, Director, DETR

Mr. Frank Woodbeck provided some guidance to Council members regarding any requests members may receive during the legislative session to testify on a particular bill. Mr. Woodbeck stated that any requests should be coordinated through his office, specifically through Tamara Nash, and for members to alert Dr. Turner as well. He also informed members of a health workforce planning request received from the National Governor’s Association. This opportunity will provide states with assistance with strategic planning in meeting the current and upcoming demands for primary care. Staff was directed to provide the announcement to all Council members. The Grants and Resources Subcommittee was tasked with discussing this opportunity. Dr. Turner stated that Director Mike Willden from DHHS will be taking the lead, but is looking for collaboration. At the next Health Care and Medical Services Sector Council meeting, DETR Deputy Director Dennis Perea will be invited to discuss a legislative bill (SB 52) that has been put forward for a loan program that would provide a means for people who do not qualify for WIA funding to pay for occupational certifications.

To view the health workforce planning request received from the National Governor’s Association, click here: [State Request for Proposal Workforce DM - Frank Woodbeck.pdf](#).

VIII. **\*Discussion/Possible Action** – Governor’s Office of Economic Development – Review of 2012 Nevada Health-Related Workforce Statistics .....Bob Potts, Research Director, GOED

The council received an overview of 2012 Nevada Health-Related Statistics from Mr. Bob Potts from GOED. Mr. Potts explained that he works closely with Mr. William Anderson, Chief Economist of DETR’s Research and Analysis Bureau. During his presentation, Mr. Potts gave the example of pharmaceutical preparation manufacturing in which 95 percent of purchasing is done out-of-state. Commissioner Lawrence Weekly commented that local governments put forth great effort to purchase from in-state businesses. He recommended that the state concentrate greater effort to ensure there are companies in state to provide supply chain needs. Mr. Farrow took note of this recommendation and will investigate ways to address this need, as well as how to work more closely with local governments in the state.

A copy of Mr. Potts’ PowerPoint presentation is available at the following link: [GOED Health and Medical Sector 1-8-2013 \(2\).pdf](#)

IX. Discussion – Presentation: Overview on Affordable Care Act and Healthcare and Related Workforce Issues .....Tim Burch, Director Clark County Department of Social Services

The council received an overview of the Affordable Care Act and Healthcare and Related Workforce Issues from Tim Burch, Director of Clark County Department of Social Services. Mr. Burch outlined current and anticipated healthcare workforce needs in Clark County. He also mentioned some healthcare professions trends that are developing and that will be in great need in the future. Council members asked various questions about need. Dr. Yucha commented on a concern she is experiencing with the lack of clinical placements for nurse practitioners. Dr. Debra Toney, Chief Nursing Officer of Nevada Health Centers, indicated that she would be interested in working with Dr. Yucha to provide clinical experience for APN’s. Mr. Burch indicated that he would be happy to speak with her further about this issue.

Mr. Burch’s PowerPoint presentation is viewable at: [Tim Burch Presentation - Medicaid Expansion for Employment Council.ppt](#).

- X. **\*Discussion/Possible Action** – Subcommittee Activity Reports.....Dr. Marcia Turner
  - a. Legislative/Regulation/Policy Subcommittee – Larry Matheis, Chair
  - b. Data/Evaluation/Research Subcommittee – Dr. John Packham, Chair
  - c. Economic Development – Bill Welch, Chair
  - d. Grants and Resources – Lynn O’Mara, Chair

e. Education/Training – Charles Perry for Hyla Winters, Chair

Dr. Turner gave an update on the strategic planning process that all subcommittees are actively engaging in and stated that Vice-Chair Debra Scott will be working closely with all subcommittee chairs to finalize their individual plans by the March 1<sup>st</sup> deadline date. Vice-Chair Scott will then incorporate the plans into one stackable strategic plan in time for the members to review and take action on at the March 7, 2013 full council meeting. Each subcommittee chair then provided a brief summary of activities mainly focusing on the development of their individual strategic plans. The Legislative/Regulation/Policy Subcommittee structured their plan differently. Vice-Chair Scott said that she will work with Mr. Matheis to align the subcommittee’s objectives into a consistent format. In addition, Mr. Matheis briefed the full Council on his subcommittee’s discussion on providing testimony on legislative issues during the Session. He read the final motion that was passed by the Subcommittee. Discussion from the full Council ensued and it was requested that Director Woodbeck provide Council members with written guidance as discussed in Agenda Item VII. Staff was directed to contact Director Woodbeck and inform him of this request.

XI. **\*Discussion/Possible Action** – Discussion Regarding the Health Care and Medical Services Sector Council Activities and the Creation of the 2013 Strategic Plan .....Dr. Marcia Turner  
Debra Scott, Vice Chair, GWIB Health Care and Medical Services Sector Council

Dr. Turner stated that much of the discussion about the strategic plan was addressed in Agenda Item X. She reiterated that the Council will receive the final draft for discussion, comment and ratification at the March 7, 2013 meeting.

XII. **\*Discussion** – Update on Sector Council Initiatives .....Dr. Marcia Turner  
a. Final Health Resources and Services Administration Report – Dr. Veronica Dahir, Research Design and Analysis Manager, College of Liberal Arts, University of Nevada Reno  
b. Future of Nursing: Campaign for Action – Dr. Debra Toney, Director of Nursing, Nevada Health Centers

Dr. Veronica Dahir gave a brief overview of the no cost extension requested submitted to HRSA. Dr. Debra Toney gave a brief overview of the Future of Nursing Campaign and addressed what this entails for the nation and the impact to our state.

The updated report for the State Health Care Work Force Development Planning Grant can be viewed at: [HRSA Report Updates 12 21 12 FINAL.pdf](#).

XIII. **\*Discussion** – Distribution of Updated Membership Contact Information and Updated Subcommittee Membership .....Linda Yi

This item was tabled and will be rescheduled for the March 7, 2013 meeting. Mr. Charles Perry stated that he was no longer president of the Nevada Health Care Association, but is now president of the affiliated Perry Foundation. Mr. Perry stated that Mr. Daniel Mathis is now serving as President of the Nevada Health Care Association.

XIV. **\*Discussion** – New Business.....Dr. Marcia Turner

No new business items were identified.

XV. **\*Discussion/Possible Action** – Future Meeting Schedule including GWIB Meeting Schedule .....  
.....Dr. Marcia Turner

The next meeting of the full Council is scheduled for Thursday, March 7, 2013.

XVI. **\*Discussion/Possible Action** – Future Agenda Items .....Dr. Marcia Turner

It was requested that DETR Deputy Director Dennis Perea discuss SB 52 at the next full Council meeting. Dr. Turner stated that membership terms will be discussed at a future meeting.

XVII. **Second Public Comment Session** .....Dr. Marcia Turner

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment will be limited to three (3) minutes.

Dr. Turner announced the Second Public Comment Session; however, no comments were made.

XII. **Motion for Adjournment** .....Dr. Marcia Turner

Charles Perry made the motion for adjournment and it was seconded by John Packham. The motion carried and the meeting was adjourned at 12:07 p.m.

*\*Denotes items on which the Governor's Workforce Investment Board Health Care and Medical Services Sector Council may take action. Agenda items may be taken out of order. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.*

**GOVERNOR'S WORKFORCE INVESTMENT BOARD**  
**HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL**

Mary-Ann Brown, Laura Hale, Lynn O'Mara, Debra Scott, Bobbette Bond, Ann Lynch, Larry Matheis, Janice Muhammad, Charles Perry, Debra Toney, Bill Welch, Margaret Covelli, Joan Hall, Renee Coffman, Vicky VanMeetren, Steven Lebedoff, Nayra Urirate, Veronica Dahir, Jeffrey Daniels, John Packham, Carolyn Yucha, Marcia Turner, Hyla Winters, Rob Hooper, Al Martinez (Amber Lassiter-Lopez), Commissioner Mike Page, Commissioner Lawrence Weekly, Vance Farrow, Linda Johnson, Randi Hunewill and Maggie Carlton.

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Wednesday, February 6, 2013.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.