



AlSCO Inc.
505 E. 200 South
Salt Lake City, UT 84102

April 3, 2020

VIA EMAIL

Statewide Rapid Response Coordinator
Nevada Dept. of Employment, Training and Rehabilitation
500 E 3rd. St.
Carson, NV 89713
775-684-0362

Dear Wesley Reed:

This letter is to inform you that as a result of business circumstances that were not reasonably foreseeable as of the time that notice would have been required resulting from the sudden and unprecedented effects of the coronavirus (COVID-19) outbreak on our business, AlSCO will be conducting mass layoffs, at the following location:

AlSCO Las Vegas
2300 North Commerce Street
Las Vegas NV, 89030
702-639-1233

At this time and based on the information currently available, the layoffs are effective immediately and will be indefinite, with the hope of returning employees within six (6) months. Enclosed is a listing of the job titles of positions to be affected, and the number of affected employees in each job classification.

Some of the affected employees are represented by local and/or international unions. Union information attached in separate document.

We apologize that we were unable to provide more advance notice of the action. We are providing this notice as soon as possible in light of the rapidly-developing events surrounding COVID-19, which is now recognized as a global pandemic, natural disaster, and physical calamity. As you know, the World Health Organization recently declared a pandemic, the President of the United States has declared a National Emergency, and

the Governor of the State of Nevada has declared a State of Emergency. There are numerous government and health directives impacting our business and making it impossible to continue operations for the time being. The speed and vast impact of the coronavirus outbreak is unprecedented. After reviewing our staffing and business needs, we are providing this notice at the earliest possible time.

We are providing this information out of an abundance of caution based on information currently available. You may contact me at the phone number listed below if you have questions or want additional information.

Sincerely,
Cassie Canlas, sHRBP
(916) 216-6594

Enclosure: list of job titles of positions to be affected, the number of affected employees in each job classification, and schedule of separations

Las Vegas, NV		
Job Titles	Number Impacted	Separation Date(s)
Counter Sorter	12	3/23/2020
Wash Isle Operator	5	3/23/2020
Feeder Folder	16	3/23/2020
Assembler	7	3/21/2020 & 3/23/2020
Custodian	1	3/31/2020
Delivery	14	3/21/2020 & 3/30/2020
Office Clerk	1	3/20/2020