

March 27, 2020

Via Fax (702) 382-8558 and Email at officeofthemayor@lasvegasnevada.gov
Hon. Carolyn G. Goodman, Mayor
City of Las Vegas
495 S. Main Street
Las Vegas, NV 89101

Via Fax (702) 383-6041 and Email at ccdistrib@ClarkCountyNV.gov
Hon. Marilyn Kirkpatrick, Chairperson
Clark County Commission
500 S. Grand Central Parkway
Las Vegas, NV 89155

Via Email at wreed@detr.nv.gov
Wesley Reed, Rapid Response Coordinator
Rapid Response Unit
Employment Security Division
Nevada Department of Employment,
Training and Rehabilitation
500 E. Third Street
Carson City, NV 89713

Re: Closure of Wyndham Vacation Ownership's Las Vegas Rio Location at 3700 W Flamingo Rd. Las Vegas, NV 89103

As the novel coronavirus / COVID-19 situation continues to evolve, the global impact is rapidly transforming our business and our way of life. In alignment with the guidance of health experts and government officials, it is necessary to suspend and reduce operations to protect the safety and well-being of our owners, guests, and associates. As a result of our significantly decreased operations, Wyndham Vacation Ownership, Inc. (the "Company") has no choice but to reduce staffing levels at this time, including conducting permanent layoffs and temporary furloughs at its facility located at 3700 W Flamingo Rd. Las Vegas, NV 89103. Large parts of the facility will close except for those associates required to maintain business continuity. The layoffs are expected to be permanent and the furloughs are expected to be temporary.

Employee separations in connection with this action are expected to commence during the 14-day period starting on April 2, 2020. Enclosed is a listing of the job titles of positions to be affected, and the number of affected employees in each job classification. Employees will be separated in accordance with the enclosed schedule.

The affected employees do not have any bumping rights.

You may contact Dan Williams, Director of Human Resources at 6277 Sea Harbor Drive, Orlando, FL 32821 877-266-0708 if you have any questions or want further information.

Very truly yours,

Brian Gray
Vice President Organizational Capability

WYNDHAM VACATION OWNERSHIP,
INC.
WYNDHAM DESTINATIONS, INC.

Enclosure (list of job titles of positions to be affected, the number of affected employees in each job classification, and schedule of separations)

Job Title	Number of Employees	[Separation Date][First Day of 14-day Separation Period]
Recruiter, Sales III	1	4/2/2020
Representative, Sales Discovery	1	4/2/2020
Representative, Sales III	1	4/2/2020
Representative, Sales II	2	4/2/2020
Representative, Quality Assurance	3	4/2/2020
Representative, Sales I	60	4/2/2020