



March 27, 2020

**BY FIRST CLASS MAIL AND EMAIL**

**Via Email at**  
[officeofthemayor@lasvegasnevada.gov](mailto:officeofthemayor@lasvegasnevada.gov)

Hon. Carolyn G. Goodman, Mayor  
City of Las Vegas  
495 S. Main Street  
Las Vegas, NV 89101

**Via Email at** [ccdistb@ClarkCountyNV.gov](mailto:ccdistb@ClarkCountyNV.gov)

Hon. Marilyn Kirkpatrick, Chairperson  
Clark County Commission  
500 S. Grand Central Parkway  
Las Vegas, NV 89155

**Via Email at** [detradmn@detr.nv.gov](mailto:detradmn@detr.nv.gov)

Rapid Response Unit  
Employment Security Division  
Nevada Department of Employment,  
Training and Rehabilitation  
2800 E. St. Louis Ave.  
Las Vegas, NV 89104

Re: WARN Act Notice of Temporary Cessation of Operations at Hilton Grand Vacations - Elara, 80 E. Harmon Ave., Las Vegas, NV 89109

Dear Sir/Madam:

This letter is notice that Hilton Resorts Corporation (“Company”) will be temporarily ceasing operations at its Elara location at 80 E. Harmon Ave., Las Vegas NV 89109, effective on March 27, 2020.

All of the Company’s operations at Elara are ceasing temporarily, and only a limited staff will remain as required for safety and security. This letter is to confirm that the Company placed employees who work at Elara on a temporary, unpaid layoff, effective on March 27, 2020.

We are taking this action because of COVID-19-related business circumstances that were not reasonably foreseeable until very recently. We would like to have given more notice of this action, but were unable to do so because of how quickly our operations were affected by the COVID-19 pandemic, the World Health Organization’s pandemic declaration on March 11th, the President’s declaration of a national emergency on March 13th, Nevada Governor Sisolak’s state of emergency and subsequent emergency directives including such March 25th directive, other related

# HILTON

## GRAND VACATIONS

governmental announcements and actions. Unfortunately, the circumstances leading to this layoff were not reasonably foreseeable at an earlier date.

These layoffs will continue until further notice. They are intended to be temporary and last less than six months.

Twenty-three (23) employees at that location are in a bargaining unit represented by the Teamsters Local 986 (“Union”). You may contact the Union’s President, Sean Harren, 1430 E. Holt Avenue, Covina CA 91724, or (626) 350-9860.

One hundred seventy-three (173) employees at that location are in a bargaining unit represented by the Culinary Union Local 226 (“Union”). You may contact the Union’s President, Ted Pappageorge, 1630 S. Commerce Street, or (702) 385-2131.

Any bumping rights for affected union-represented employees would be governed by the applicable Collective Bargaining Agreement between the Company and the Union. There are no bumping rights for the ninety-four (94) non-union employees.

A list of the job titles affected at this time, the number of affected employees in each job title, and a schedule of furloughs is attached as Exhibit 1. We provided notice to affected employees and the Unions that represent affected employees.

The information contained in this letter is based on the best information available to the Company at this time. If you have questions or require further information, please contact Michael Ellis, General Manager at 702-669-6976 or Carlo Sidestam, Assistant General Manager at 702-669-6903.

If there is any change in this information, we will update you as soon as practicable.

Very truly yours,

Alex Canales  
Area Vice President  
Hilton Grand Vacations – Las Vegas

bh/AC

**EXHIBIT 1**

Position	Number of Affected Employees	Fulough Date
Bell/Valet	20	3/27/2020
Receiving Clerk	1	3/27/2020
Dispatcher Bell/Valet	3	3/27/2020
Floor Manager Housekeeping	10	3/27/2020
Front Desk Clerk	21	3/27/2020
Housekeeper	132	3/27/2020
Housekeeping Dispatcher	5	3/27/2020
Houseperson	24	3/27/2020
Lead Lifeguard	3	3/27/2020
Lifeguard	15	3/27/2020
Maintenance Engineer	16	3/27/2020
Night Auditor	2	3/27/2020
PBX Operator	12	3/27/2020
Receiving Clerk	1	3/27/2020
Security Associate	8	3/27/2020
Specialist RO Business Operations	5	3/27/2020
Utility Porter	12	3/27/2020