

STEVE SISOLAK
Governor

STATE OF NEVADA

LOUISE HELTON,
CHAIR DENISE ABBEY
TRACY GUINN
MARY HAUSCH
CHRISTA MIKE

DR. TIFFANY G. TYLER-GARNER
Director

KIMBERLY GAA
Administrator



EST. 1989

**Department of Employment, Training, and Rehabilitation
BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS
NOTICE OF PUBLIC MEETING**

DISCLAIMER

The attached Minutes are DRAFT. Whilst every effort has been made to ensure the accuracy of the information and statements and decisions recorded in them, the status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

Name of Organization: **Board for the Education and Counseling of Displaced Homemakers**

Date and Time of Meeting: **December 9, 2019
3:00 p.m.**

Video Conference Locations: **America's Job Center of Nevada Conference Room
4001 So. Virginia Street, Suite H
Reno, NV 89501**

**DETR/Stanley P. Jones Building, Conference Room C
2800 E. St. Louis Avenue
Las Vegas, NV 89104**

**Nevada JobConnect Conference Room
475 West Haskell Street, #1
Winnemucca, NV 89445**

**Nevada JobConnect Conference Room
150 Avenue F - Suite 1
Ely, NV 89301**

This meeting will be conducted by video conference. The public may observe this meeting and provide public comment at any of the above-cited locations.

- I. Call to Order and welcome (3:00 PM) Ms. Helton
- II. Public Comment – None present per Ms. Helton
- III. Confirmation of Posting: Ms. Carmona confirmed
- IV. Open Meeting Compliance: Confirmed by Ms. Carmona
- V. Review Written Comments: None were received per Ms. Carmona
- VI. Roll Call and Confirmation of Quorum of Board Members: Quorum met per Ms. Helton

Those present in the Las Vegas location were:

Louise Helton (Chair)

Mary Hausch (Board Member)

Odalys Carmona, WISS ESD II

Those excused in Reno location:

Denise Abbey (Board Member)

Those present in the Ely location were:

Christa Mike (Board Member)

- VII. Adoption of Agenda – no suggested changes
- VIII. Ms. Helton formally adopted the agenda.
- IX. Approval of September 9, 2019 Minutes – no changes suggested
MOTION to approve 12-9-19 Minutes by Ms. Helton
FIRST: Ms. Hausch
SECOND: Ms. Mike
All in Favor – None opposed
- X. Review DETR Financial Report: Ms. Helton accepted as presented.
- XI. Displaced Homemaker Program Grantee Reports:

TMCC: Travis Sharpe presented;

Steady increase in new intake with a majority of the referrals being received from Welfare and SNAP. Re-Entry intake also identifies possible DH participants. Travis has recently been visiting the American Job Center in Reno and holding office hours to spread the news about DH and the Re-Entry Program.

Re-Entry has a presence at Opportunity Alliance Nevada weekly on Monday nights in hopes of qualifying more clients for DH. In partnership with JOIN who has just received a Google Grant for computer literacy, resume and interview skills to provide to clients. The Communication Plan solidified intentions for TMCC to provide more outreach to spread the news of DH where case management is provided.

Louise asked Travis why only two exiters? Travis told Ms. Helton that several are close to finding jobs and have great resumes' including a high skilled Executive Assistant at up word of \$28 per hour that has been a bit of a challenge. Next quarter will have improved numbers for exits.

HELP of Southern Nevada: Denise Gee presented

Denise has moved her office into the new West Lake Mead Campus near "I Have A Dream". All of the training staff are located there. Cee Cee is providing workshops at that location Monday – Tuesday.

Wednesdays at south campus in Dual partnership with Sunrise Children's Foundation. Have discussed plans to hire DH clients. Babies First and Las Vegas Diaper Bank support services are available.

Joint partnership was started with Dr. Flowers for basic computer classes at convenient times and at no cost. Classes are paid for by a scholarship and foundation money at HELP. Golden Tickets are put into Holiday bags for those that come in for assistance. The Golden Ticket is redeemed at the office for gift cards as an opportunity to enroll them in the DH Program. Three new clients have been enrolled from the Holiday

Assistance Program. Also Cee Cee has been involved with Foundation for an Independent Tomorrow and a presence at the City Library and City Hall. JobConnect staff come onsite. Denise thanked Odalys for her great feedback during Monitoring. Mary Hausch visited during Open House.

Community Chest: Erik Schoen presented;

Seven new clients

Three Exiters

More actively pursuing outreach. More sharpened focus to improve.

Mineral County – Lovelock – Winnemucca – Dayton – Mineral – Lyon Counties

American Job Center

Social Justice conference held in September.

Nevada Families First – in home case management that Chest helps to provide services.

In twenty years in this arena Erick said that he has not seen this dynamics of Consolidations at play.

Impressed with the Communication Plan. Next quarter expects to see improvement.

A thank you to Odalys and Samantha for input on improving DH file was appreciated.

XII. Divorce Report Ms. Carmona asked the Board to Table until the next March meeting. Odalys is asking all of the county clerks to provide three figures: number of Divorces, amount of funds collected and the number of waivers. Mary agreed that if an area of waivers can be identified it can be pursued.

XIII. Available Funds for Marketing \$8,257.00 available to purchase marketing materials.

Action Item: Ms. Carmona to provide quotes for promotional items after discussion of possible items.

XIV. 2020 Marketing/Strategic Plan \$8,257 in administrative reserves. FM said that promotional items are allowed and she suggested spending \$5,000 or less of the budget. Items to be researched for a quote: hand sanitizers, calendar/planner, pens, portfolios, mints, stress balls.

XV. 2020 Board Meeting Dates:

- March 9, 2020
- June 8, 2020
- September 14, 2020 (moved due to Labor Day 9-7-20)
- December 7, 2020

MOTION to approve 2020 Board Meeting Dates by Ms. Helton

FIRST: Ms. Hausch

SECOND: Ms. Mike

All in Favor – None opposed

XVI. Face-To-Face to be held in Reno 8 am to 5 pm on June 8, 2020. TMCC to host.

MOTION to approve 2020 Face-to-Face Meeting Details by Ms. Helton

FIRST: Ms. Hausch

SECOND: Ms. Mike

All in Favor – None opposed

XVII. Board Membership Ms. Carmona asked board members and centers to solicit for fifth member.

XVIII. Suggested Agenda Items for Next Meeting

- Marketing Material Quotes
- Celebration Outline
- Update on additional Board Member
- Divorce Report

XIX. Public Comment - None

XX. Adjournment: 4:10 pm

MOTION: Ms. Hausch

SECOND: Ms. Mike

All in Favor – None opposed

Respectfully Submitted By:

Odalys Carmona, ESD Program Specialist II

Louise Helton - Chairperson,
Board for the Education and Counseling of Displaced Homemakers

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