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Governor

CHRIS SEWELL
Director

KRIS NELSON
Administrator

STATE OF NEVADA



NICOLE HUDSON CHAIR
LOUISE HELTON
MARY HAUSCH
WENDY RAYNOR
JENNIFER FRIEND "JEN"

EST. 1989

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
EMPLOYMENT SECURITY DIVISION
500 E. THIRD STREET
CARSON CITY, NEVADA 89713-0001

BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKER

Name of Organization: Board for the Education and Counseling of Displaced Homemakers

Date and Time of Meeting: June 3, 2024 at 3:00 PM. Video Conference Board Meeting Minutes

Video Conference Locations: WISS Workforce Innovation Support Services
State of Nevada Department of Employment,
Training and Rehabilitation, Carson City NV, 89701

1. ROLL CALL AND CONFIRMATION OF QUORUM

Those present in the Las Vegas location were:

- Nicole Hudson, (DH Chair)
- Mary Hausch, (Board Member)

Those present in the Washoe location were:

- Jen Friend, (Former DH Board Member)

Those present in the Rural location were:

- Wendy Raynor, (Board Member)

Help of Southern Nevada:

Denise Gee; Chief Workforce Officer

Madelyn Oropreza; Case Manager

Truckee Meadows Community College

Sidney Sullivan; TMCC Program Director

Jarret Orcutt; TMCC Educational & Partnership Programs Coordinator

Community Chest:

Kallie Day; Chief Financial Officer

DETR Workforce Innovation Support Services

Samantha Hill-Cruz; Program Manager

Paulina Adrian; Program Specialist II

Kimberly Jadidi; Program Specialist II

Linda Moli; Administrative Assistant I

1. ROLL CALL AND CONFIRMATION OF QUORUM OF BOARD MEMBERS

Ms. Adrian

2. BOARD MEMBER INTRODUCTIONS

Chair Hudson wanted to take the liberty to welcome the two new board members, Wendy Raynor and Jennifer Friend who were joining us for the first time at the meeting and asked the new board members to share about themselves. Ms. Raynor stated she is in Winnemucca Nevada, and that she spent 23 years working in the WIOA program and has worked for the State of Nevada for the past seven years. Ms. Friend wanted us to know she goes by “Jen”, and she stated that she is the Math Admin at TMCC. Ms. Friend also told us she was a previous student and graduated TMCC in 2012 and was a past member of Displaced Homemaker.

3. CONFIRMATION OF POSTING

Ms. Adrian

4. FIRST PUBLIC COMMENT

Ms. Adrian

5. REVIEW WRITTEN COMMENTS

None to be reviewed.

6. ADOPTION OF AGENDA

Adoption of Agenda was voted by Mary Hausch, Wendy Raynor, confirmed by Chair Nicole Hudson.

7. APPROVAL OF DECEMBER 4, 2023, MEETING MINUTES

The Board motioned to approve the December 4, 2023, meeting minutes.

8. TRAVEL BUDGET

Chair Nicole asked Ms. Adrian for an update on the travel budget. Ms. Adrian stated WISS spoke to Financial Management (FM) last week and mentioned travel and WISS has yet to hear back from FM. FM is working on travel and the Face-to-Face meeting and how WISS will need to travel to Las Vegas as well as the two new board members that will be traveling for the meeting. As soon as WISS hears back from FM, there will be a follow-up with Chair Hudson. Chair Hudson asked if we needed support as far as a follow-up. Ms. Hill-Cruz said she doesn't believe so, but thank you, and that this is a problem that DETR is working on and what is happening that there is a lot of open positions and things aren't getting done at the speed that it needs to be, and they are working very hard to get all of that caught up. Chair Hudson asked both Ms. Adrian and Ms. Hill-Cruz at what point should they worry? Ms. Adrian stated that she is sure that we will have an answer at the end of July as WISS has been working on this as it is a top priority. Chair Hudson offered her help as we need to meet a timeline.

9. REVIEW DETR FINANCIAL REPORT

Chair Hudson asked about the DETR financial reports and wants additional updates or authority so she can understand their perspective. Ms. Hill Cruz stated that she and Ms. Adrian met with Amanda in FM, and that she is new to her management position. Ms. Hill-Cruz gave Amanda a brief overview of what the DH program is about and what the board expects. Amanda gave an overview on the financial report. Ms. Hill-Cruz noted some contradictory numbers in the report, and Amanda agreed, saying that she will go back and review the report, and as soon as it is corrected, she will send it back to WISS. This report was sent out to the Board Members and Programs so they could have something to look at during the meeting. Chair Nicole asked where the discrepancies were located? Ms. Hill-Cruz stated that it was on page 2 on the financial report that contradicted other items under board reserve remaining. Ms. Hill-Cruz asked FM during their meeting why the numbers were negative if the boards haven't spent anything? Amanda in FM will look into it and get back to WISS on why the discrepancy is there and have it corrected. Ms. Adrian stated that she asked Amanda if someone from FM could be present during the quarterly meetings so they can review the report to the Board Members and Programs, so they are aware. Chair Hudson understands that there is staffing challenges, but this has been asked from them for the past 2-3 meetings and still have not got there. She wants to know how we can get them to provide better data. Ms. Adrian mentioned she has faith that Amanda will work with WISS in the future, and she made it clear that she would ask someone in FM to come to our meetings. Chair Hudson thanked WISS for the update and work, but this item needs to be back on the agenda. Ms. Sullivan asked Ms. Adrian if WISS could ask FM about the fees collected for 3rd quarter as there were no fees collected for Washoe County.

10.DH 35TH CELEBRATION

Chair Hudson wants to differ back to Ms. Adrian and Ms. Hill-Cruz about HELP leading the celebration for the South and TMCC for the North. Ms. Adrian wanted to let everyone know that this was mentioned to FM as well as DETR's PIO and is currently waiting to hear about funding since the DH money has not been spent. Ms. Adrian mentioned that she understands that the board members want success stories, and the number of clients served throughout the years, but there are challenges collecting that data from 1989 till now. Chair Hudson referred back to Board Member Hausch regarding DH data since 1989, and she replied with it would be impossible to get numbers from the government, but that HELP of Southern Nevada should be able to obtain the numbers on people served by their program since they have been providers in Las Vegas for that long. She mentioned it would be great to get individual success stories and

media coverage to interview the people served throughout the years. Ms. Gee, from HELP replied to Board Member Hausch letting her know that HELP has reached out to get numbers of clients served as they can only go back a certain number of years, and that it is currently in progress, but hopefully they can get something soon. Chair Hudson stated that they are waiting for budget consideration and that there must be money for the DH Celebration since they want it in October. Ms. Adrian mentioned that Board Member Helton requested the celebration to take place before Thanksgiving. Chair Hudson agreed that it would be good timing since it is right before the elections and to be mindful of where they stand with money. Ms. Adrian mentioned that this is being worked on and this topic has been mentioned to FM. Chair Hudson wants to make sure they are making progress once the budget is confirmed and collecting stories from folks so they can start writing the press release. There can be conversations offline with the centers for that information. No action taken.

11. DISCUSSION FOR FACE-TO-FACE

Chair Hudson asked Ms. Adrian to discuss the Face-to-Face. Ms. Adrian stated that this year everyone in Northern Nevada would be traveling to Las Vegas and wanted to know if this event could be hosted at HELP of Southern Nevada. Ms. Gee asked if there was an exact date for the meeting and Ms. Adrian replied that it would be on September 6th which falls on a Friday. Ms. Gee stated there wouldn't be a problem with that since their office is closed on Friday's and there is an open conference room. Ms. Adrian replied to Ms. Gee and let her know she would send her an email with additional information after the meeting with exact dates and times. Chair Hudson asked if there was any additional information needing to be provided for the Face-to-Face meeting. Ms. Hill-Cruz mentioned that for the Face-to-Face there are still travel issues for WISS and the new board members but that this has been mentioned to FM and how important travel is. This is also a reminder that any of the programs that will be traveling will need to use the line-item budget in the contract or come up with travel funds on their own with other funding. WISS will work with HELP of Southern Nevada to come up with an agenda for tours or any other things that will be beneficial for the group and come up with times for the board members to meet and the programs to come together because all kind of great things come out of those meetings and its time and travel well spent.

12. DISPLACED HOMEMAKER PROGRAM GRANTEE REPORT

TMCC:

Ms. Sullivan introduced Jarret Orcutt as the new coordinator for the Displaced Homemaker (DH) program along with other programs and will be overseeing The SNAP/ENT program as they often have DH as part of that program as well and oversees prison education program, and may have less Displaced Homemakers but often the students in that program are connected to potential Displaced Homemakers. They are working on leveraging all those programs to co-enroll participants. Jarret has been recruiting for TMCC for a long time and now he is getting paid to do it. He is a current student at TMCC and just finished his associate's degree and is working towards his Bachelor's in Career and Technical leadership. Mr. Orcutt wanted to thank everyone on the board for having him there and he is very excited about the program and just in the month he has been in his position he has been getting to meet with participants, and this has been a highlight for him. He stated that getting to know people's stories and finding ways to overcome and helping individuals access education is very powerful and he looks forward to all the good work they will be doing at TMCC. Ms. Sullivan mentioned that her students are continuing to thrive, especially one student in particular who is a single mom with two children in their welding program who is getting close to finishing. This student reached out to Ms. Sullivan and let her know she was awarded a \$3000 scholarship from Soroptimist International, and Ms. Sullivan gets to go with her to a luncheon and

celebrate her. Ms. Sullivan will make sure to take pictures and put them in the next report. Another fun and exciting thing was that Ms. Sullivan was awarded the Distinguished Faculty Excellence and Service award for TMCC and she was very excited about that, and she was honored and lucky to be awarded for something she loves to do. Ms. Sullivan states coming the summertime, things are starting to slow down, but will have lots more to report. They are working through training and working with students, and she is so excited to have Jarret on board. She also wanted to say thank you to Ms. Hill-Cruz and Ms. Adrian for having them at their facility in Carson City and helped them with some of the training for DH, and it was great to get together and really talk about the DH program and how it works behind the scenes so that they can provide WISS the information that WISS needs from them. Chair Hudson mentioned she works at UNLV as the Executive Director of Workforce Education, and she does the prison programing and one of the things that reminded her through the conversation is ways she can partner. She wants to re-connect and partner with TMCC and HELP and what that looks like through a university perspective.

HELP of Southern Nevada:

Ms. Gee stated that HELP is pleased to announce that they will be building a new construction of 50 units for their project for families and disabled individuals that will be named Tropicana Trails, and it will contain 48 studio units and 2 one-bedroom apartments. It is an extensive project, and they are excited about it and they will be available to move in on December 1st, 2025. Ms. Sewell and Ms. Gee had the opportunity to talk to someone from the Mirage since they will be closing their doors in July. They have 101 employees still there that started with the Mirage since 1989. They are laying off 3500 individuals and HELP was asked to do workshops, networking, and LinkedIn transferable skills with the Mirage staff. This is taking a lot of community members to help 3500 individuals obtain new jobs. Ms. Gee wanted to share after 18 years with HELP of Southern Nevada she will be going to part time, two days a week. She will still be working with the directors but only two days a week and wants to tell everyone it has been a pleasure to work with everyone and that the Face-to-Face might be the last time she sees us all. Being part of the Displaced Homemaker has been a blessing for her as her mother was a Displaced Homemaker when her father passed away when she was ten years old. Ms. Oropeza wants to give a report on numbers from July 1st till now, she has enrolled 164 clients and out of those clients, 102 have obtained employment and 22 have entered training. Nine (9) individuals obtained PT and are unable to exit until they obtain full-time employment. Denise will be part of those enrollments and has already enrolled six clients into the program. Chair Hudson wanted to thank Ms. Gee for her work and contribution.

Community Chest:

Ms. Day stated she had the privilege of meeting with Ms. Hill-Cruz and Ms. Adrian for an audit and file review. Community Chest (CC) has a lot of changes going on, they currently have two new enrollments this quarter and four roll over clients and a total of six clients and were able to exit one. The day she met with Ms. Adrian and Ms. Hill-Cruz at her location, CC received news that they weren't expecting, as an agency they have had WIA and WIOA funds for more than fifteen years and basically their local board decided to go with a national provider to do those kinds of services, so they won't have a WIOA contract come July 1st. She stated that she has been with CC for ten years and has always had those funds. CC loved having those funds as they partnered and co-enrolled with DH and WIOA, that was a good partnership. They screened every WIOA participant and co-enrolled to send DH clients to train and keep them under one umbrella under the agency. They have four staff members that were fully supported on that funding, and they were very fortunate to keep all four of their staff employed. CC has a couple of

them doing different things, one of them will be a teacher who will then transition to a Mental Health Community Health Worker, two of them will be part-time Generalized Community Health Workers and their supervisor Shaunte Ibarra will supervise General Community Health Workers and the DV program. CC will be partnering their DH enrollments with those programs which allows other people to keep an eye out for DH clients looking to co-enroll with the Domestic Violence program and the Mental Health Community program. We are figuring out the structure and see how it is going to look for the DH Program and help them co-enroll, flag, and screen so it can be just as effective. This time of the year it starts slowing down on enrollments either way since their contract is almost finished. They really don't have potential clients coming through the door. CC is excited to re-think agency dynamics, without losing that funding, they wouldn't have created Generalized Community Health worker positions, which they are really excited about. Their agency is going through a large shift right now as they have people moving to different positions, re-thinking how to make sure they are doing their core work around wrap around services and since they have gotten larger these last ten years, that has become something that is harder to track and harder to make sure they are being effective with especially without a generalized status system. They are re-thinking what that looks like and trying to plan out the future as they are both sad and excited as they are now going to be doing new things. Ms. Day wanted to mention that in the last two months they have acquired a building in Mineral County which they are excited about. CC is building an early childhood education center within that building, and it will have lots of room and they are excited to create a hub model in Mineral County just like the one they have in Virginia City. They are excited to staff it and treat it like their other buildings at their other locations and have multiple services running out of there. As far as their agency they have been so inundated with early childhood education funding and it has been amazing, and they are currently building a new ECE center in Virginia City as well.

13.SUGGESTED AGENDA ITEMS:

Chair Hudson said we have a few items on the agenda already which is the budget and the 35th year anniversary. She would like to explore the academic agency partnership for the face-to-face. She asked the folks that were at the last face-to-face if there something that they saw that they would want to see from the Souths perspective and if they could please let her know if they have any thoughts to add to the agenda, Ms. Adrian and Ms. Hill-Cruz were asked since they were both at the last meeting to some extent what was the magic of the agency meeting. Ms. Adrian said it was her first face-to-face and it was nice to meet the board members and programs. Ms. Adrian also mentioned the TMCC tour and how it was amazing and if there was any way we could get a tour of HELP of Southern Nevada, as that would be amazing. Chair Hudson asked Ms. Hausch and Ms./ .Gee if there is anything to note and Ms. Hausch said it was important to have everyone in the program pick each other's brains. Chair Hudson wanted to make sure there is plenty of time for program members and board members to get to know each other and carve that time out to get to talk to one another. Chair Hudson made a request from folks at NSHE to see if they could help with the Eligible Training Provider List (ETPL) contacts and she is working on some other projects around that as well. Chair Hudson is also streamlining that process so they could make other academic education programs available. She has been talking about her perspective of Workforce Education and the growing industries, sectors and upcoming jobs in her state, and what that looks like. Apprenticeship programs, OJT and all those things, she also wants to get her head around the educational component because it might just be helpful to revisit since there is a lot happening right now.

14.SECOND PUBLIC COMMENT

No Comments

15. ADJOURNMENT

MARY HAUSCH, JEN FRIEND, NICOLE HUDSON

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Paulina Adrian

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PAULINA ADRIAN, ESD PROGRAM SPECIALIST II

DocuSigned by:

Nicole Hudson

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NICOLE HUDSON, CHAIRPERSON

BOARD OF EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS