

STEVE SISOLAK  
Governor

ELISA CAFFERATA  
Director

STATE OF NEVADA



LOUISE HELTON, CHAIR  
MARY HAUSCH  
DR. NICOLE HUDSON  
CHRISTA MIKE

EST. 1989

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION  
EMPLOYMENT SECURITY DIVISION  
500 E. THIRD STREET  
CARSON CITY, NEVADA 89713-0001

Department of Employment, Training, and Rehabilitation  
BOARD FOR THE EDUCATION AND COUNSELING OF DISPLACED HOMEMAKERS  
NOTICE OF PUBLIC MEETING

The Board for the Education and Counseling of Displaced Homemakers will conduct a quarterly meeting on Monday December 7, 2020 commencing at "3:00 pm".

**TELECONFERENCE ONLY**

**In accordance with Governor Sisolak's Declaration of Emergency Directive 006, Section 1, there will be no physical location designated for this meeting.**

- I. Call to Order and welcome (3:00 PM) Ms. Helton
- II. Public Comment – None present per Ms. Helton
- III. Confirmation of Posting: Ms. Carmona, Yes proper notice was provided for this meeting pursuant to Nevada's Open Meeting Law, NRS 241.020 and confirmation of posting was received.
- IV. Open Meeting Compliance: Ms. Carmona Confirmed proper notice was provided per NRS 241.020.
- V. Review Written Comments: Ms. Carmona advised that no written comments were received for this meeting.
- VI. Roll Call and Confirmation of Quorum of Board Members: Ms. Carmona confirmed Quorum met.  
**Calling in from the Las Vegas:**  
**Louise Helton (Chair)**  
**Mary Hausch (Board Member)**  
**Nicole Hudson (Board Member)**  
Odalys Carmona, WISS ESD Program Specialist II  
Denise Gee – HELP of Southern Nevada  
Fuailia Riley – HELP of Southern Nevada  
**Calling in from Reno:**  
Camille Vega – Truckee Meadows Community College  
Kallie Day – Community Chest  
Erik Schoen – Community Chest  
**Calling in from Ely:**  
**Christa Mike (Board Member)**
- VII. Adoption of Agenda – Adoption of Agenda as presented  
MOTION to approve 12-7-20 agenda by Ms. Helton  
FIRST: Nicole Hudson  
SECOND: Mary Hausch  
All in favor – None opposed
- VIII. Approval of September 14, 2020 Meeting Minutes – Adoption of Meeting Minutes as presented

MOTION: Nicole Hudson

FIRST: Nicole Hudson

SECOND: Christa Mike

All in favor – None opposed

- IX.** Approval of Performance Measures – Adoption of Performance Measures to become effective July 1, 2021 as presented

FIRST: Mary Hausch

SECOND: Nicole Hudson

All in Favor – None opposed.

The Chair thanked the working team for their collaborative efforts. Great job in developing performance measures that are attainable by the Centers.

- X.** Approval of 2021 Board Meeting Dates -Adoption of 2021 Board Meeting Dates as presented

FIRST: Nicole Hudson

SECOND: Mary Hausch

All in Favor – None Opposed

- XI.** Possible dates for the 2021 Face-to-Face – The Board members held discussions and it was agreed that, until further notice from the Governor’s Office, the Face-to-Face will be an agenda items for the March 1, 2021 Board meeting.

- XII.** 2020 Strategic/Outreach Plan - Odalys Carmona advised the Committee that the 2020 Strategic Plan achieved the following objectives:

1. Performance Measures were developed and will be effective July 1, 2021.
2. Open Meeting Law Training.
3. DH video was created and uploaded to various outlets.

To be postponed:

1. DH 30<sup>th</sup> Anniversary events on hold until further notice from the Governor’s Office, it will be placed on the March 2021 agenda.
2. Informal Solicitation to serve Northern Nevada is being developed.

- XIII.** The Board discussed the replacement of Denise Abbey. The replacement, as was Ms. Abbey, must be a current or past DH program participant. The Chair requested the Centers to submit names of possible candidates to Odalys Carmona.

- XIV.** DETR Financial Report – Ms. Helton accepted as presented.

- XV.** Displaced Homemaker Program Grantee Reports:

**TMCC Camille Vega presented** – Ms. Vega re-introduced herself. Ms. Vega as she will be returning to the DH Program. She advised the Board that TMCC will be going to distant learning starting in the Spring 2021 semester. TMCC has adapted to on-line and virtual learning since the start of the COVID. We developed the laptops loaner program for program participants. TMCC has moved appointments, workshops the DH application and documents to on-line. This on-line process had made it for a smoother transition working from home and servicing our program participants. TMCC is currently working on creating a virtual orientation for the program.

**HELP of Southern Nevada** – Ms. Riley, President, CEO, thanked the Board for their continuous support of the DH Program and Help of Southern Nevada. Ms. Riley commended the staff on a job well done and continues doing to help our community during the COVID.

**Denise Gee presented:** HELP have provided rental assistance and Christmas assistance. HELP has had 1000 bicycles donated and continues to accept donations. HELP has approximately 300 DH clients that have registered for the program. Our community and intra-agency partnerships have continued to be nurtured throughout this quarter. Our partnerships with the ERS (Emergency Resource Services) Department and Linda Rino at our Mesquite office. HELP's ERS Department has continued sending referrals for their client's to be co-enrolled in DI-I Program. The DI-I program is the agency wide assessment tool named The Predictive Index (PI) Behavior assessments. This DI-I program assists to wrap

services around the client and help them get back into the workforce. Through this partnership, the ERS department has also completed the interview process to hire DH clients for a work experience as ERS Rent Specialists; two of the DH clients remain in the ERS Department. During the first quarter HELP developed a partnership with Unshakeable.org, Las Vegas HEALS, and Wellness Alliances. Workshop calendars are posted on Social Media each month and they are also sent on a monthly basis to over 30 contacts from various agencies. DeAndre Esteen, Barclays Bank, has continued to partner with the DH program to provide a monthly Barclays Career Chat every 3<sup>rd</sup> Tuesday of the month. Workshops have continued to be held via Zoom and more topics have been added to expand on the content provided. We are continuously sending clients to computer training through our partner, Cultural Diversity Foundation/Affordable Computer Training.

**Community Chest** – Erik Schoen and Kallie Day presented: During the first quarter, the collaboration continued in the realm of case management with the consistent running of the AdultWorks Program (AW) and the Guidance through Academics, Mentoring and Employment (G.A.M.E Program) for Out of School Youth (OSY) in conjunction with the Displaced Homemaker (DH) Program. New this year is Community Chest Dislocated Worker (DW) funding also through WIOA. This has proven to be a wonderful addition to our current case management programs. We have found that most DW clients are also DH clients and vice versa. All case management clients are continuing to be screened for eligibility in the DH Program upon every enrollment with our WIOA and DW Programs. All programs are work closely with other Community Chest programming, including: Domestic Violence Advocacy, Nevada Families Home Visiting Program, Mental Health Counseling, Drug and Alcohol Counseling, Parents of Before School/After School/COW Bus Programs, and those receiving assistance from our food/clothes pantry and library. The DH Program has also made a goal to perform outreach to rural counties once per quarter. It is our intention to form a network of providers that may lean on each other for referrals, support, and overall client wellness. In this quarter we had 6 new enrollments and 6 roll-over clients from the previous quarters a total of 12 clients active in the DH Program. Please see the participant characteristics report for the details of each enrollment, including age range, educations level, marital status, family status, race and economic status. COVID-19 is continuing to be a very difficult hurdle in the lives of our clients. Community Chest remains committed to assist when and where needed. There continues to be a constant need for housing resources, food, childcare, and transportation. As a program, we will continue to outreach as much as possible during these times. The DH Program staff continues to collaborate and come up with new and creative ways to approach new client issues as they unfold during these unprecedented times. Staff continues to meet each individual client where they are and approach each case with a holistic approach. Our goal is always to act as a support system for current and exited clients throughout our programs. However, when clients are no longer in need of services, it is healthy to no longer stay in contact. It can also be viewed as self-sufficiency.

**XVI.** Suggested Agenda items for next meeting:

1. Face-to-Face
2. DH Board Member

**XVII.** Second Public Comment - Eric Hennessey Social Services Program Specialist III, Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, office located in Carson City. Mr. Hennessey wanted to introduce the SNAP Employment and Training Program. Nevada Division of Welfare and Supportive Services (DWSS) partners with the United States Department of Agriculture (USDA), Food and Nutrition Services (FNS) and would like to develop partnerships with Community Based Organizations (CBO) to provide education and job skill training to Supplemental Nutritional Assistance Program (SNAP) recipients. The goal is to assist SNAP recipients with attaining the education and job skills necessary to enter the workforce and/or increase their earnings in a labor demand career path of their choice through a volunteer program. The partnership will provide an opportunity for CBOs in Nevada communities to receive reimbursement for approved services. The DWSS can leverage 50% federal reimbursement for the costs incurred by CBOs who are providing approved employment and

training (E&T) and associated support services to qualified SNAP recipients. With our partnership, 45% of the federal reimbursement for qualified services will be passed back to you and will be used to serve additional SNAP participants. The Division will retain 5% of the reimbursement to support the administrative costs of the program. The CBO Partner - to begin a partnership, your CBO must generally demonstrate your capacity to: Assess, engage and track SNAP participants in qualified E&T services leading to an educational or job skill credential and gainful employment; Provide support services (e.g., transportation assistance, uniforms, supplies) Monitor and report on program participation and outcome data; Have enough cash flow to support an E&T program and handle the delays between outlays and reimbursements; Provide services with guaranteed, non-federal/non-federally matched funds which qualify for reimbursement (experience with federal grants preferred); Track and invoice for program and administration costs for SNAP recipients only; Store records and participate in federal/state audits and reviews. Most adult SNAP recipients are eligible to participate in this volunteer program. SNAP recipients currently participating in the Temporary Assistance to Needy Families (TANF) program or an inpatient drug treatment program are not eligible for this program. Contact, Eric Hennessey Social Services Program Specialist III, Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, office located in Carson City for more information. The Chair, Members and Centers thanked Mr. Hennessey for the presentation.

- XVIII.** Adjournment – 4:00pm  
MOTION: Christa Mike  
SECOND: Mary Hausch  
All in Favor – None opposed

Respectfully Submitted By:

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Odalys Carmona - ESD Program Specialist II

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Louise Helton - Chairperson,  
Board for the Education and Counseling of Displaced Homemakers